



AUXILIUM COLLEGE (Autonomous)

(Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3rd cycle)
Gandhi Nagar, Vellore – 6.

APPOINTMENT LETTERS

2018 - 2019



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006



Appointment Order

Sr. Regina R. is hereby appointed as Lecturer in Zoology with effect from 01.08.2004 or last working day whichever is earlier.

Her service is terminable with one month notice in writing (or) one month salary in lieu of such notice on either side.

Place: Vellore -6

Date: 01.08.2004

Sr. Alphonsa Mary R.
Principal

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

S. Mary Dolina A
Secretary

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

I accept the appointment on the terms and conditions outlined above.

S. Rajinallay S.
Signature of the incumbent.



AUXILIUM COLLEGE

29.03.2000.

GANDHI NAGAR. VELLORE - 632 006.

**Sub:- Colleges-Aided-Auxilium College,
Vellore-6-Appointment of Arockia
Mary J.S.-Lect.in Zoology-Orders
issued - reg.**

- - -

APPOINTMENT ORDER

Ms.J.S.Arockia Mary is appointed as Lecturer in Zoology w.e.f. 29.03.2000 in the regular vacancy subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6. Her salary will be Rs.8000/- with usual allowances in the pay scale of 3000-275-13500.


Her service during this period is subject to the condition laid down in the agreement executed by the Management.

To

**Ms. J.S.Arockiamary,
14, 18th Cross St.,
Thiruvalluvar Nagar,
Thiruvannmiyur, Chennai-600 041.**

Copy to:

**The Joint Director of Collegiate
Education, Vellore Region, Vellore-6.**


SECRETARY. 29-3-2000.
AUXILIUM COLLEGE
GANDHI NAGAR,
VELLORE - 632 006.



AUXILIUM COLLEGE

29.03.2000-

GANDHI NAGAR, VELLORE - 632 006.

Sub:- Colleges-Aided-Auxilium College,
Vellore-6-Appointment of Ms.Mary
Agnes A.-Lect.in Zoology-Orders
issued - reg.

- - -

APPOINTMENT ORDER

Ms.A.Mary Agnes is appointed as Lecturer in
Zoology w.e.f. 29.03.2000 in the regular vacancy
subject to the approval of the Joint Director of
Collegiate Education, Vellore Region, Vellore-6.
Her salary will be Rs.8000/- with usual allowances
in the pay scale of 8000-275-13500.

Her service during this period is subject to
the condition laid down in the agreement executed by
the Management.

To

Ms.A.Mary Agnes,
19,Krishnapuram,
Thiruninravur(RS)
Chennai-602 024.

Copy to

The Joint Director of Collegiate
Education,Vellore Region,Vellore-632 006.

 P.J.
29.3.2000

SECRETARY.

AUXILIUM COLLEGE
GANDHI NAGAR,
VELLORE - 632 006.



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off : 91 0416 22 41 774
Res : 91 0416 22 41 994
Fax :
91 0416 22 47 281
E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

13.02.2013

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of Dr.(Miss.)Uma Chandra Meera Lakshmi N.-
Assistant Prof. in Zoology - Orders issued – reg.

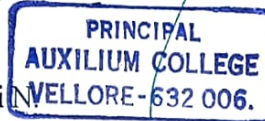
APPOINTMENT ORDER

Dr.(Miss.)Uma Chandra Meera Lakshmi N.- is appointed in the regular vacancy (due to retirement of Mrs.Padmasani V. – HOD & Asso. Prof. of Zoology on 31.08.2010) as Assistant Professor in Zoology with effect from 13.02.2013 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs. 15600+AGP 6000 with usual allowances in the pay scale of 15600-39100+AGP 6000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Dr.(Miss.)Uma Chandra Meera Lakshmi N.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.



SECRETARY.
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.



AUXILIUM COLLEGE

GANDHI NAGAR, VELLORE-632 006

DATE 31. 8. 89

PHONE: 20029

Sub:- Colleges aided - Auxilium College,
Vellore-6 - Appointment of
Vernum Cecilia P.A.A. - Lecturer
in English - orders issued.

Ref:- Application dt:20.4.'89.

- - -

APPOINTMENT ORDER

Miss. Vernum Cecilia P.A.A. is appointed as
Lecturer in English w.e.f. 31.8.'89 F.N. on probation
for two years in the vacancy of Miss.Abernethy
Jacqueline, subject to the approval of the Deputy
Director of Collegiate Education, Madras Region. Her
salary will be Rs.2200/- with usual allowances in the
scale of 2200-75-2800-100-4000.

Her service during this period is subject to the
conditions laid down in the agreement executed by the
Management.

Sr Mary George

SECRETARY. 31. 8. 89

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-632006

To

Miss.Vernum Cecilia P.A.A.,
46, Gandhinagar, Golden Rock,
Tiruchirapalli-620 004.

Copy to:

The Deputy Director of Collegiate
Education, Madras Region, Madras-2.

Spare: 1.



Auxilium College

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
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Fax
91 0416 22 42 781
E-mail
vlr_auxilium@sancharnet.in
Web Site
www.auxilium-college.org

01.08.2007

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of Sr. Amala Valarmathy A.
Lecturer in English - Orders issued - reg.

APPOINTMENT ORDER

Sr. Amala Valarmathy A. is appointed in the regular vacancy as Lecturer in English w.e.f. 01.08.2007 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.8000/- with usual allowances in the pay scale of 8000-275-13500.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Sr. Amala Valarmathy A.
Auxilium Convent,
Gandhinagar, Vellore-6.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.

Sr. Jacinta L.
SECRETARY.

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6.





Auxilium College

(Accredited by NAAC with A' Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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Fax :
91 0416 22 42 781
E-mail
vlr_auxilium@sancharnet.in
Web Site
www.auxilium-college.org

18.01.2008

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Miss. Mary Gabriel I.** -
Lecturer in English - Orders issued - reg.

APPOINTMENT ORDER

Miss. Mary Gabriel I. is appointed in the regular vacancy as Lecturer in English
w.e.f. 18.01.2008 subject to the approval of the Joint Director of Collegiate Education,
Vellore Region, Vellore-6.

Her salary will be Rs.8000/- with usual allowances in the pay scale of 8000-275-
13500.

Her service during this period is subject to the conditions laid down in the
agreement executed by the Management.

St. Jacinta L.
SECRETARY.

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6.

To
Miss Mary Gabriel I.
Auxilium College,
Gandhinagar, Vellore-6.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off : 91 0416 22 41 774
91 0416 22 49 670

Fax :
91 0416 22 47 281

E-mail :
auxiliumcollege@yahoo.com

Web Site :
www.auxiliumcollege.edu.in

16.08.2016

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Dr.(Mrs.)AMUTHA AROCKIA MARY P.R.**
Assistant Prof. in English- Orders issued – reg.

APPOINTMENT ORDER

Dr.(Mrs.) AMUTHA AROCKIA MARY P.R. - is appointed in the regular vacancy (vacancy due to Retirement of Mrs.Peterson Rhona Josephine – HOD & Asso.Prof.in English on 31.03.2010) as Assistant Prof. in English with effect 16.08.2016 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.15600 + 6000 AGP with usual allowances in the pay scale of 15600-39100+AGP 6000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Dr.(Mrs.) Amutha Arockia Mary P.R.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

Sr. Amalambam S.J.
SECRETARY.

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





Auxilium College (AUTONOMOUS)
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Tamilnadu, South India.

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91 0416 22 47 281
E-mail :
vlr_auxilium@sanchamel.in
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

Appointment Order

Ms. Kalai Selvi R.H. is hereby appointed as Assistant Professor of **English (Self-financing)** with effect from **15.06.2011** to **31.03.2012** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Jacintha. L.

Secretary

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Place: Vellore -6

Date: 15.06.2011

I accept the appointment on the terms and conditions outlined above.

Ka. Pariselvi. H.
Signature of the incumbent.



AUXILIUM COLLEGE

(Accredited by NAAC with A+ Grade)

GANDHI NAGAR, VELLORE - 632 006.


Appointment Order

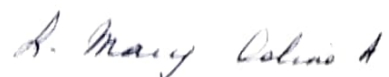
Ms. Hilda Princey Annie S. is hereby appointed as Lecturer in English (Evening College) with effect from 03.07.2006 to 31.03.2007 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.


She may be re-appointed if required.


Principal
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.


Secretary
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

Place: Vellore -6
Date: 03.07.2006

I accept the appointment on the terms and conditions outlined above.


Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone :
Off : 91 0416 22 41 774
Res : 91 0416 22 41 994
Fax :
91 0416 22 47 281
E-mail :
vlr_auxilium@sanchamel.in
auxiliumcollege@yahoo.com
Web Site :
www.auxilium-college.edu.in

Appointment Order

Ms. Devanayagi A. is hereby appointed as Lecturer in **English** (Self- financing) with effect from **14.06.2010 to 31.03.2011** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Jacintha. L

Secretary
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

Place: Vellore -6

Date: 14.06.2010

I accept the appointment on the terms and conditions outlined above.

[Signature]
Signature of the incumbent.



Auxilium College (AUTONOMOUS)

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Gandhi Nagar, Vellore - 632 006,
Tamil Nadu, South India.

Phone
Off 91 416 22 41 774
91 416 22 49 670
Fax 91 416 22 47 281
E-mail
admin@auxiliumcollege.edu.in
Web Site
www.auxiliumcollege.edu.in

16.06.2017

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of Dr.(Mrs.) Latha E.-
Assistant Prof. in English - Orders issued - reg.

APPOINTMENT ORDER

Dr.(Mrs.) Latha E. - is appointed in the regular vacancy (vacancy due to retirement of Dr.(Sr.) Ugini Fathima Mary L. - Principal & Associate Prof. in English who had retired on 31.07.2016 A.N. and subsequently reemployed till 31.05.2017) as Assistant Prof. in English with effect from 16.06.2017 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

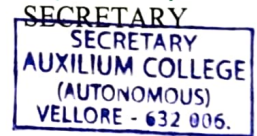
Her salary will be Rs.57700/- with usual allowances in the pay Level 10 (1) 57700 - 182400.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Dr.(Mrs.) Latha E.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.

S. Amalaapavam..S.J.





Auxilium College
(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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E mail
vix_auxilium@sancharnet.in
Web Site
www.auxilium-college.org

01.08.2007

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of Sr.Arokia Jayaceli A. –
Lecturer in Tamil - Orders issued – reg.

APPOINTMENT ORDER

Sr.Arokia Jayaceli A. is appointed in the regular vacancy as Lecturer in Tamil w.e.f. 01.08.2007 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.8000/- with usual allowances in the pay scale of 8000-275-13500.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Sr.Arokia Jayaceli A.
Auxilium Convent,
Gandhinagar, Vellore-6.

Sr. Jacintha L
SECRETARY.

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006



Appointment Order

Ms. Senthil Selvi G. is hereby appointed as Lecturer in Tamil (Eve.College) with effect from 14.06.04 to 30.04.05 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Alphama Mary R.

Principal

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

S. Mary Selvi A.

Secretary

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

Place: Vellore -6

Date: 14-06 -04

I accept the appointment on the terms and conditions outlined above.

G. Senthil Selvi
Signature of the Incumbent.



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006



Appointment Order

Ms. Kumari N. is hereby appointed as Lecturer in Tamil (Day College) with effect from 14.06.04 to 30.04.05 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Dr. Alphonsa Mary B.
Principal

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

A. Mary Celina A
Secretary

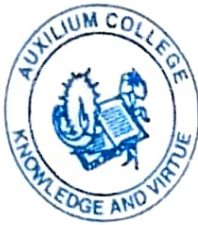
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

Place: Vellore -6

Date: 14-06 -04

I accept the appointment on the terms and conditions outlined above.

N. Deemerj
Signature of the Incumbent.



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

GANDHI NAGAR, VELLORE - 632 006.

Appointment Order

Ms. Kanimozhi K.B. is hereby appointed as Lecturer in Tamil (Eve.College) with effect from 13.06.05 to 31.03.06 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sd. Alphonsa Mary R.
Principal
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

Sd. Mary Esther A.
Secretary
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

Place: Vellore -6
Date: 13.06.2005

I accept the appointment on the terms and conditions outlined above.

Sd. D. Subramanyam
Signature of the incumbent.



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

13.02.2013

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Mrs. Papeetha J.** - Assistant Prof.
in Tamil- Orders issued – reg.

APPOINTMENT ORDER

Mrs.Papeetha J. is appointed in the regular vacancy (due to Retirement of Dr.(Ms.)Uthria Mari Sugirtha J. – HOD & LSG in Tamil on 30.06.2010) as Assistant Prof. in Tamil with effect from 13.02.2013 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.15600+6000 AGP with usual allowances in the pay scale of 15600-39100+AGP 6000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Mrs. Papeetha J.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

PRINCIPAL
AUXILIUM COLLEGE
VELLORE-632 006.

SECRETARY.
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





AUXILIUM COLLEGE

GANDHI NAGAR, VELLORE-632 006

DATE 16.8.89

PHONE: 20029

Sub:- Colleges aided - Auxilium College,
Vellore-6 - Appointment of
Miss. Elsamma Cherian Lecturer in Hindi
- orders issued.

- - - -

APPOINTMENT ORDER

Miss.Elsamma Cherian is appointed temporarily as Lecturer in Hindi with effect from 17.8.'89 F.N. in the vacancy of Miss.Raji S.Kurup subject to the approval of the Deputy Director of Collegiate Edn., Madras Region. Her salary will be Rs.2200/- with usual allowances in the scale of 2200-75-2800-100-4000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

Sr. Mary George
16.8.89

SECRETARY.

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632006

To

Miss.Elsamma Cherian,
Valiyaveettil,
Vattukulam P.O.
Kadappoor, Kottayam Dt.
Kerala Pin-686 596.

Copy to:

- 1.The Deputy Director of Collegiate Education, Madras Region, Madras-2.
- 2.Spare one.



AUXILIUM COLLEGE

(Accredited by NAAC with A+ Grade)

Gandhi Nagar, Vellore - 632 006

04.10.2006

Sub: Colleges-Aided-Auxilium College, Vellore-6.
Appointment of Sr. Gertrude Mary Nirmala S. -
Lecturer in Economics - Orders issued - reg.

APPOINTMENT ORDER

Sr. Gertrude Mary Nirmala S. is appointed in the regular vacancy as Lecturer in Economics w.e.f. 04.10.2006 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.8000/- with usual allowances in the pay scale of 8000-275-13500.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Sr. Gertrude Mary Nirmala S.
Auxilium Convent,
Gandhinagar, Vellore-6.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.

S. Mary Dolores A

SECRETARY.
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006



Auxilium College (AUTONOMOUS)

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Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
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91 416 22 49 670

Fax
91 416 22 47 281

E-mail
auxiliumcollege@yahoo.com

Web Site
www.auxiliumcollege.edu.in

06.03.2017

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Sr. SUMATHI M.**-
Assistant Prof. in History- Orders issued – reg.

APPOINTMENT ORDER

Sr. SUMATHI M. - is appointed in the regular vacancy (vacancy due to Migration Transfer of Dr.(Mrs.) Jansi M. – LSG in History on 24.12.2007 AN) as Assistant Prof. in History with effect 06.03.2017 F.N. subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

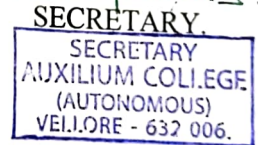
Her salary will be Rs.15600 + 6000 AGP with usual allowances in the pay scale of 15600-39100+AGP 6000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Sr. Sumathi M.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.

Sr. Anandapavan S.S.





Auxilium College (AUTONOMOUS)

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Tamilnadu, South India.

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Web Site :
www.auxiliumcollege.edu.in

08.03.2017

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Mrs. Dhanapackiam K.-**
Assistant Prof. in History- Orders issued – reg.

APPOINTMENT ORDER

Mrs. Dhanapackiam K. - is appointed in the regular vacancy (vacancy due to Retirement of Sr. Amalorpavam S.J. – Asso. Prof. of History on 30.09.2012) as Assistant Prof. in History with effect from 08.03.2017 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

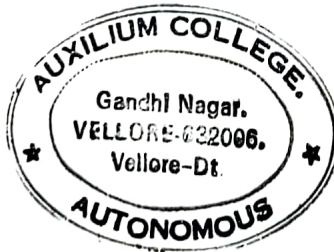
Her salary will be Rs.15600 + 6000 AGP with usual allowances in the pay scale of 15600-39100+AGP 6000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Mrs. Dhanapackiam K.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

Sr. Amalorpavam S.J.
SECRETARY.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with 'A' Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off 91 416 22 41 774
91 416 22 49 670
Fax
91 416 22 47 281
E-mail
auxiliumcollege@yahoo.com
Web Site
www.auxiliumcollege.edu.in

09.03.2017

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Miss. GANGA V. -**
Assistant Prof. in History- Orders issued – reg.

APPOINTMENT ORDER

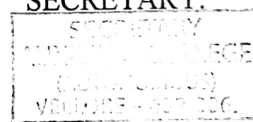
Miss. GANGA V. - is appointed in the regular vacancy (vacancy due to Retirement of Mrs. Assunta Selvam - Asso.Prof. of History on 31.03.2013) as Assistant Prof. in History with effect from 09.03.2017 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.15600 + 6000 AGP with usual allowances in the pay scale of 15600-39100+AGP 6000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Miss.Ganga V.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

Sr. Anna Selvam S.S.
SECRETARY.



Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





AUXILIUM COLLEGE

DATE 21.06.1985

GANDHI NAGAR VELLORE - 632 006

PHONE (0416) 243013
2420/8

APPOINTMENT ORDER

Miss. Nazareth Jereen Colette is appointed as Assistant Professor in Mathematics with effect from 21.06.1985 F.N. on probation for two years subject to the approval of the University of Madras and the Deputy Director of Collegiate Education, Madras Region, in the UGC scales of pay 700 - 40 - 1100 - 50 - 1300 - FB - 1600 +D.A. + A.D.A. + H.R.A.+ I.R.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

[Handwritten Signature]
Signature of the Secretary
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

I accept the appointment on conditions outlined above.

[Handwritten Signature]
Signature of the Incumbent



AUXILIUM COLLEGE 29.03.2000

GANDHI NAGAR. VELLORE - 632 006.

Sub:- Colleges-Aided-Auxilium College,
Vellore-6-Appointment of Ms.Kasthuri S.
- Lect. in Mathematics-orders issued -
reg.

- - -

APPOINTMENT ORDER

Ms.S.Kasthuri is appointed as Lecturer in Mathematics w.e.f. 29.03.2000 in the regular vacancy subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6. Her salary will be Rs.8000/- with usual allowances in the pay scale of 8000-275-13500.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.


SECRETARY.
AUXILIUM COLLEGE
GANDHI NAGAR,
VELLORE - 632 006.

To

Ms.S.Kasthuri,
59, Krishnapalayam II St.,
Arappalayam Cross Road, Madurai-625 016.

Copy to:

The Joint Director of Collegiate
Education, Vellore Region, Vellore-6.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A¹ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone:

Off : 91 416 22 41 774
91 416 22 49 670

Fax:

91 416 22 47 281

E-mail:

auxiliumcollege@yahoo.com

Web Site:

www.auxiliumcollege.edu.in

06.03.2017

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Dr.(Mrs.)Sabarmathi A.**
Assistant Prof. in Mathematics- Orders issued – reg.

APPOINTMENT ORDER

Dr.(Mrs.)Sabarmathi A. - is appointed in the regular vacancy (vacancy due to Retirement of Mrs.Lourdes Pannir Selvi X. – Asso. Prof. of Mathematics on 30.06.2011) as Assistant Prof. in Mathematics with effect 06.03.2017 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

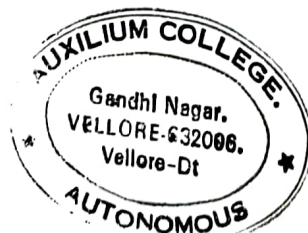
Her salary will be Rs.15600 + 6000 AGP with usual allowances in the pay scale of 15600-39100+AGP 6000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Dr.(Mrs.) Sabarmathi A.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.

Sr. Amaloyaram S.S.
SECRETARY.
SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.





Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone : 91 416 22 41 774
Off : 91 416 22 49 670
Fax : 91 416 22 47 281
E-mail : auxiliumcollege@yahoo.com
Web Site : www.auxiliumcollege.edu.in

08.03.2017

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Miss. AMALARATHINAM A.-**
Assistant Prof. in Mathematics- Orders issued – reg.

APPOINTMENT ORDER

Miss. AMALARATHINAM A. - is appointed in the regular vacancy (vacancy due to Retirement of Mrs. Margaret Joan Jebarani G. – LSG in Mathematics who retired on 31.08.2011 AN) as Assistant Prof. in Mathematics with effect 08.03.2017 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.15600 + 6000 AGP with usual allowances in the pay scale of 15600-39100+AGP 6000.

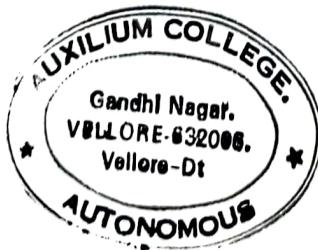
Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Miss. Amalarathinam A.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

Sr. Amalarathinam S. J.

SECRETARY
SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





AUXILIUM COLLEGE

GANDHI NAGAR, VELLORE - 632006.

A P P O I N T M E N T O R D E R

Miss. Jancy Mary S. is appointed as Assistant Professor in Chemistry with effect from 8.7.86 F.N. on probation for two years in the vacancy of Mrs. Malliga R. subject to the approval of the University of Madras and the Deputy Director of Collegiate Education Madras Region in the U.G.C. Scale of Pay 700-40-1100-50-1300-EB-1600+D.A.+A.D.A.+ H.R.A.+I.R.

Her services during the period is subject to the conditions laid down in the agreement executed with the management.

Sr. Philomina das
SIGNATURE OF THE SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632006

I accept the appointment on conditions outlined above.

S. Jancy Mary
SIGNATURE OF THE INCUMBENT.



AUXILIUM COLLEGE 29.03.2000.

GANDHI NAGAR. VELLORE - 632 006.

Sub:- Colleges-Aided-Auxilium College,
Vellore-6-Appointment of Rosaline
Bhilarasi J.-Lect.in Chemistry-
orders issued - reg.

- - -

APPOINTMENT ORDER

Ms.J.Rosaline Bhilarasi is appointed as Lecturer in Chemistry w.e.f. 29.03.2000 in the regular vacancy subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6. Her salary will be Rs.3000/- with usual allowances in the pay scale of 3000-275-13500.

Her service during this period is subject to the condition executed laid down in the agreement executed by the Management.

To

Ms.J.Rosaline Bhilarasi,
East St., Varadarajanpet(PO)
Perambalur Dist.621 805.


SECRETARY.
AUXILIUM COLLEGE
GANDHI NAGAR,
VELLORE - 632 006.

Copy to

The Joint Director of Collegiate
Education, Vellore Region, Vellore-6.



AUXILIUM COLLEGE

(Accredited by NAAC with A+ Grade)

Gandhi Nagar, Vellore - 632 006

24.07.2006

Sub: Colleges-Aided-Auxilium College, Vellore-6.
Appointment of Dr.(Sr.)Jaya Santhi R. - Lecturer
in Chemistry - Orders issued - reg.

APPOINTMENT ORDER

Dr.(Sr.)Jaya Santhi R. is appointed in the regular vacancy as Lecturer in Chemistry w.e.f. 24.07.2006 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.8000/- with usual allowances in the pay scale of 8000-275-13500.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Dr.(Sr.)Jaya Santhi R.
Auxilium Convent,
Gandhinagar, Vellore-6.

A. Mary Delina A.
SECRETARY,
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.



Auxilium College

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off : 91 0416 22 41 774
Res : 91 0416 22 41 994
Fax :
91 0416 22 42 781
E-mail :
vlr_auxilium@sancharnet.in
Web Site :
www.auxilium-college.org

13.12.2007

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of Mrs.Scholastica Mary Vithiya B.-
Lecturer in Chemistry - Orders issued - reg.

APPOINTMENT ORDER

Mrs.Scholastica Mary Vithiya B.- is appointed in the regular vacancy as Lecturer in Chemistry w.e.f. 13.12.2007 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.8000/- with usual allowances in the pay scale of 8000-275-13500.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Mrs.Scholastica Mary Vithiya B.
Auxilium College,
Gandhinagar, Vellore-6.

Sr. Jacintha . L.
SECRETARY.

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off : 91 0416 22 41 774
Res : 91 0416 22 41 994
Fax :
91 0416 22 47 281
E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

13.02.2013

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Dr.(Mrs.)Sugantha Kumari V. -**
Assistant Prof. in Chemistry- Orders issued – reg.

APPOINTMENT ORDER


Dr.(Mrs.) Sugantha Kumari V. is appointed in the regular vacancy (vacancy due to Retirement of Sr.Jacintha L. – HOD & LSG in Chemistry on 3.06.2008) as Assistant Prof. in Chemistry with effect 13.02.2013 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.15600 + 6000 AGP with usual allowances in the pay scale of 15600-39100+AGP 6000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Dr.(Mrs.)Sugantha Kumari V.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.


PRINCIPAL
AUXILIUM COLLEGE
VELLORE-632 006.


SECRETARY.
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A' Grade with a CGPA of 3.55 out of 4 in the 3rd Cycle)

Gandhi Nagar, Vellore - 632 006,
Tamil Nadu, South India.

Phone
Off 91 416 22 41 774
91 416 22 49 670
Fax 91 416 22 47 281
E-mail
admin@auxiliumcollege.edu.in
Web Site
www.auxiliumcollege.edu.in

21.06.2018

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of Dr. (Miss.) SANGEETHARANI R. -
Assistant Prof. in Chemistry - Orders issued – reg.

APPOINTMENT ORDER

Dr. (Miss.) SANGEETHARANI R. is appointed in the regular vacancy (vacancy due to Retirement of Mrs. Fathima Afroze R.M. – Associate Prof. of Chemistry who had retired on 31.01.2012 AN and subsequent reemployment till 31.05.2012 A.N.) as Assistant Professor in Chemistry with effect from 21.06.2018, subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be 57700/- with usual allowances in the pay scale of 57700-182400.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Dr. (Miss.) Sangeetharani R.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.

Sr. Amalapuram S.J.

SECRETARY.



You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman, S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

H. D. H. H.
SIGNATURE OF THE CANDIDATE





AUXILIUM COLLEGE

DATE 16.09.1985

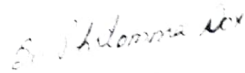
GANDHI NAGAR VELLORE 632 008

PHONE 04161 243013
242018

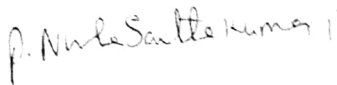
APPOINTMENT ORDER

Miss. Nisha Santha Kumari P. is appointed as Assistant Professor in Physics with effect from 16.09.1985 F.N. on probation for two years subject to the approval of the University of Madras and the Deputy Director of Collegiate Education, Madras Region, in the UGC scales of pay 700 – 40 – 1100 – 50 – 1300 – EB – 1600 +D.A. + A.D.A. + H.R.A.+ I.R.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.


Signature of the Secretary
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 6

I accept the appointment on conditions outlined above.


Signature of the Incumbent



Auxilium College

(Accredited by NAAC with A* Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off : 91 0416 22 41 774
Res : 91 0416 22 41 994
Fax :
91 0416 22 42 781
E-mail :
vtr_auxilium@sancharnet.in
Web Site :
www.auxilium-college.org

24.09.2007

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of Sr.Venci X. – Lecturer in
Physics - Orders issued – reg.

APPOINTMENT ORDER

Sr.Venci X. is appointed in the regular vacancy as Lecturer in Physics w.e.f.
24.09.2007 subject to the approval of the Joint Director of Collegiate Education,
Vellore Region, Vellore-6.

Her salary will be Rs.8000/- with usual allowances in the pay scale of 8000-
275-13500.

Her service during this period is subject to the conditions laid down in the
agreement executed by the Management.

To
Sr.Venci X.
Auxilium Convent,
Gandhinagar, Vellore-6.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.

Sr. J. J. J.

SECRETARY.

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6.





Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off : 91 0416 22 41 774
Res : 91 0416 22 41 994
Fax :
91 0416 22 47 281
E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxilium-college.org

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mrs.ISABELLA ROSALINE S., Lecturer (S.G.) in the Department of Botany is working in Auxilium College, Vellore from 02.11.1989 till date on permanent basis.

Also certified that we have No Objection to permit Mrs.ISABELLA ROSALINE S., Lecturer (S.G.) in the Department of Botany to do her Part time External Ph.D. studies at Bharathiar University, Coimbatore.

Place: Vellore-632 006,

Date : 14.07.2008.



Sy. Jacintha . L
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6.



AUXILIUM COLLEGE

DATE 27.01.1983


GANDHI NAGAR VELLORE 632 008

PHONE (0416) 243013
242078

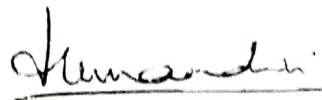
APPOINTMENT ORDER

Miss. Hema Nalini K. is appointed as Assistant Professor in Commerce with effect from 27.01.1983 F.N. on probation for two years subject to the approval of the University of Madras and the Deputy Director of Collegiate Education, Madras Region, in the UGC scales of pay 700 – 40 – 1100 – 50 – 1300 – EB – 1600 + D.A. + A.D.A. + H.R.A. + I.R.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.


Signature of the Secretary
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

I accept the appointment on conditions outlined above.


Signature of the Incumbent



AUXILIUM COLLEGE

DATE 17.06.1985

GANDHI NAGAR VELLORE - 632 008

PHONE (0416) 243013
242079

APPOINTMENT ORDER

Miss. Usha Bernadette Mary G. is appointed as Assistant Professor in Commerce with effect from 17.06.1985 F.N. on probation for two years subject to the approval of the University of Madras and the Deputy Director of Collegiate Education, Madras Region, in the UGC scales of pay 700 - 40 - 1100 - 50 - 1300 - EB - 1600 + D.A. + A.D.A. + H.R.A. + I.R.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

Sr. Philomena Dor
Signature of the Secretary
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 6

I accept the appointment on conditions outlined above.

Usha Bernadette Mary
Signature of the Incumbent



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A' Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone:

Off : 91 416 22 41 774

: 91 416 22 49 679

Fax:

91 416 22 47 281

E-mail:

auxiliumcollege@yahoo.com

Web Site:

www.auxiliumcollege.edu.in

06.03.2017

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Dr.(Mrs.) Auxilia Antony S.-**
Assistant Prof. in Commerce- Orders issued – reg.

APPOINTMENT ORDER

Dr. (Mrs.) Auxilia Antony S. - is appointed in the regular vacancy (vacancy due to Retirement of Sr. Alice K.T. – Asst. Prof. of Commerce on 30.09.2013) as Assistant Prof. in Commerce with effect 06.03.2017 subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.15600 + 6000 AGP with usual allowances in the pay scale of 15600-39100+AGP 6000.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

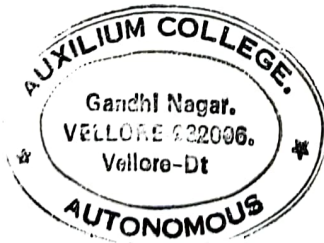
To
Mrs. Auxilia Antony S.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

Sr. Anandapavan S. S.

SECRETARY.



Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.





Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A'Grade with a CGPA of 3.55 out of 4 in the 3rd Cycle)

Gandhi Nagar, Vellore - 632 006,
Tamil Nadu, South India.

Phone :
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91 416 22 49 670
Fax : 91 416 22 47 281
E-mail :
admin@auxiliumcollege.edu.in
Web Site :
www.auxiliumcollege.edu.in

16.06.2017

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Dr.(Mrs.) Anitha Alice E.** -
Assistant Prof. in Commerce - Orders issued - reg.

APPOINTMENT ORDER

Dr.(Mrs.) Anitha Alice E. is appointed in the regular vacancy (vacancy due to Retirement of Dr.(Sr.) Mary Sheila Susairaj – Asso. Prof. of Commerce on 30.09.2016 and subsequent re-employment till 31.05.2017) as Assistant Prof. in Commerce with effect from 16.06.2017 F.N. subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.57700/- with usual allowances in the pay Level 10 (1) 57700 - 182400.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Dr.(Mrs.) Anitha Alice E.
No.15, Moolavaiyamman Koil Street,
Kambarajpuram Village
Thiruvallam – 632 515.

S. Anilaparam S.T.

SECRETARY.

SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.

Copy to
The Joint Director of Collegiate Education,
Vellore Region, Vellore-632 006.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A' Grade with a CGPA of 3.55 out of 4 in the 3rd Cycle)

Gandhi Nagar, Vellore - 632 006,
Tamil Nadu, South India.

Phone :
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: 91 416 22 49 670
Fax 91 416 22 47 281
E-mail :
admin@auxiliumcollege.edu.in
Web Site :
www.auxiliumcollege.edu.in

02.08.2017

Sub: Colleges-Aided-Auxilium College, Vellore-6,
Appointment of **Mrs. VALENTINE USHA KALAICHELVI S. -**
Assistant Prof. in Commerce - Orders issued – reg.

APPOINTMENT ORDER

Mrs. VALENTINE USHA KALAICHELVI S. is appointed in the regular vacancy as Assistant Prof. in the Department Commerce (vacancy due to the V.R.S.(Voluntary Retirement Service) of Mrs. Caroline C. – Associate Prof. of Commerce on 31.07.2017 A.N.) with effect from 02.08.2017, subject to the approval of the Joint Director of Collegiate Education, Vellore Region, Vellore-6.

Her salary will be Rs.57700/- with usual allowances in the pay Level 10 (1) 57700 - 182400.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

To
Mrs.Valentine Usha Kalaichelvi S.
Auxilium College(Autonomous),
Gandhinagar, Vellore-6.

S. Amaluparam S. J.
SECRETARY.

SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.



AUXILIUM COLLEGE

DATE 14.11.1985

GANDHI NAGAR VELLORE - 632 006

PHONE 704161 243013
242078

APPOINTMENT ORDER

Miss. Mary Reethammal D. is appointed as Physical Directress with effect from 14.11.1985 F.N. on probation for two years subject to the approval of the University of Madras and the Deputy Director of Collegiate Education, Madras Region, in the UGC scales of pay 700 - 40 - 1100 - 50 - 1300 - EB - 1600 +D.A. + A.D.A. + H.R.A.+ I.R.

Her service during this period is subject to the conditions laid down in the agreement executed by the Management.

S. Philamma Dor

Signature of the Secretary

SECRETARY

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE-6

I accept the appointment on conditions outlined above.

Mary Reethammal

Signature of the Incumbent



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone :
Off : 91 416 22 41 774
: 91 416 22 49 670

Fax :
91 416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 13.11.2017

Ms.Nirmal Veena S.
Assistant Professor
Dept. of Mathematics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Nirmal Veena S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Mathematics** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 13,198/-** (Rupees Thirteen thousand one hundred and ninety eight only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 13.11.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

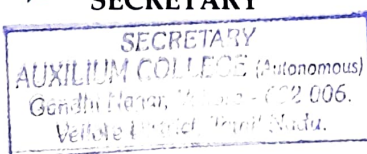
4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amaloparam.S.J.
SECRETARY



SUBU BTIV
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)
(Accredited by NAAC with A¹ Grade with a CGPA of 3.55 out of 4 in the 3rd Cycle)

Gandhi Nagar, Vellore - 632 006,
Tamil Nadu, South India.

Phone :
Off : 91 416 22 41 774
: 91 416 22 49 670
Fax : 91 416 22 47 281
E-mail :
admin@auxiliumcollege.edu.in
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 20.08.2018

Ms.Dhanalakshmi K.
Assistant Professor
Dept. of History
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Dhanalakshmi K.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **History** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 15,000/-** (Rupees Fifteen thousand seven only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.08.2018. . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- h) You shall strictly follow the College timings.
- i) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- j) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- k) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- l) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- m) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- n) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalorpavam .S. J.

SECRETARY

SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.

K. Dhulubhi

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A* Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Sunitha R.
Librarian
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Sunitha R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Librarian** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,000 /- (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)

Gandhi Nagar, Vellore - 632 006.

Vellore District, Tamil Nadu.



AUXILIUM COLLEGE

DATE : 17.11.99.

GANDHI NAGAR, VELLORE - 632 006

PHONE : (0416) 243013
" 242029

Sub: Colleges - Aided - Auxilium College,
Vellore-6 Appointment of Sr.Mary Sheila
Soosairaj - Lecturer in Commerce -
Orders -issued - reg.

- - -

APPOINTMENT ORDER

Sr.Mary Sheila Soosairaj is appointed as
Lecturer in Commerce with effect from 17.11.99 in
the regular vacancy subject to the approval of the
Joint Director of Collegiate Education, Vellore Region,
Vellore-6.

Her salary will be Rs.8000/- with usual
allowances in the pay scale of 8000-275-13500.

To

Sr.Mary Sheila Soosairaj
Auxilium Convent,
Vellore - 632 006.


P-5
SECRETARY.
AUXILIUM COLLEGE,
GANDHI NAGAR,
VELLORE - 632 006

Copy to

The Joint Director of Collegiate
Education,
Vellore Region, Vellore-6.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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91 0416 22 47 281
E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxilium-college.edu.in

Appointment Order

Ms. Gowthama Selvi M. is hereby appointed as Lecturer in **Tamil** (Self-financing) with effect from **15.06.2009 to 31.03.2010** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sd. Jaisintha. L

Secretary

SECRETARY

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE-6

Place: Vellore -6

Date: 15.06.2009

I accept the appointment on the terms and conditions outlined above.

Sd. Dargunig

Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone

Off : 91 0416 22 41 774

Res : 91 0416 22 41 994

Fax :

91 0416 22 47 281

E-mail :

vlr_auxilium@sancharnet.in

auxiliumcollege@yahoo.com

Web Site :

www.auxilium-college.org

Appointment Order

Mrs. Meenakshi V.R. is hereby appointed as Lecturer in Tamil (Evening College) with effect from 23.06.2008 to 31.03.2009 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. J. J. J. J. J.

Secretary

SECRETARY

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE - 6

Place: Vellore -6

Date: 23.06.2008

I accept the appointment on the terms and conditions outlined above.

V. R. Meenakshi

Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxilium-college.edu.in

Appointment Order

Ms. Preetha R. is hereby appointed as Lecturer in **Tamil** (Self- financing) with effect from **15.06.2009** to **31.03.2010** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

S. Jaisankar L

Secretary

SECRETARY

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE-6.

Place: Vellore -6

Date: 15.06.2009

I accept the appointment on the terms and conditions outlined above.

R. Preetha

Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off : 91 0416 22 41 774
91 0416 22 49 670

Fax :
91 0416 22 47 281

E-mail :
auxiliumcollege@yahoo.com

Web Site :
www.auxiliumcollege.edu.in

Appointment Order

Ms. Shanbagavalli R. is hereby appointed as Assistant Professor of **Tamil (Self-financing)** with effect from **20.06.2011** to **31.03.2012** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Place: Vellore - 6

Date: 20.06.2011

S. Shanbagavalli R.
Secretary
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

I accept the appointment on the terms and conditions outlined above.

C. Shanbagavalli
Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
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91 0416 22 47 281

E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com

Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 14.06.2012

Ms. Deepa S.
Assistant Professor
Dept. of Tamil
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear Ms. Deepa S.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Tamil** in our institution for the current academic year as per the terms and conditions mentioned below.

1. SALARY

You will be paid as Consolidated Salary

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Instruction in Laboratories
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for one year/two year from the date your joining duty. During the period of probation, service is terminable by one month's notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

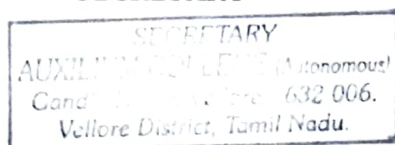
- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody care or charge.
- g) At the time of relief you shall return all files, materials , books, documents of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sy. Jeyanthan. L

SECRETARY



[Signature]

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)
Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
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91 0416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Latha P.
Assistant Professor
Dept. of Tamil
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear **Ms.Latha P.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Tamil in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 12,000 /-** (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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91 0416 22 47 281
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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Indumathi A.
Assistant Professor
Dept. of Tamil
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear **Ms.Indumathi A.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Tamil** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 12,000/-** (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- g) Teaching and Coaching students
- h) Students assessment and evaluation
- i) Co-curricular and extra curricular activities
- j) Assisting in departmental administration.
- k) Conduct of examinations and correction of papers
- l) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

A. Palanigal

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)
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www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Auxilia Mary A.
Assistant Professor
Dept. of Tamil
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Auxilia Mary A.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Tamil in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 12,000/-** (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)

Gandhi Nagar, Vellore - 632 006.

Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
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91 0416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Sridevi M.
Assistant Professor
Dept. of Tamil
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Sridevi M.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Tamil** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 15,000 /-** (Rupees Fifteen thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

M. Sridhar

SIGNATURE OF THE CANDIDATE

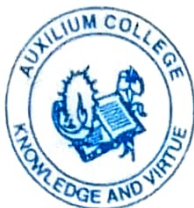
SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)

Gandhi Nagar, Vellore - 632 006.

Vellore District, Tamil Nadu.



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

GANDHI NAGAR, VELLORE - 632 006.

Appointment Order

Ms. Thenmozhi A. is hereby appointed as Lecturer in English (Eve.College) with effect from 27.06.05 to 31.03.06 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Dr. Alphonsa Mary R.

Principal

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

A. Mary Behr A.

Secretary

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

Place: Vellore -6

Date: 27.06.2005

I accept the appointment on the terms and conditions outlined above.

A. Anithi

Signature of the incumbent.



(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Res: 91 0416 22 41 994
Fax :
91 0416 22 47 281
E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxilium-college.org

Appointment Order

Ms. Geetha R. is hereby appointed as Lecturer in **English** (Evening College) with effect from **12.06.2008 to 31.03.2009** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Jacinta L

Secretary

SECRETARY

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE-6.

Place: Vellore -6

Date: 12.06.2008

I accept the appointment on the terms and conditions outlined above.

R. Geetha

Signature of the incumbent.



Auxilium College (Autonomous)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

39, Dr. Nagar, Vellore - 632 006
Tamilnadu, South India

Phone:
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91 0416 22 41 781
E-mail:
auxiliumcollege@gmail.com
Web Site:
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 20.06.2013

Ms. Sathiyabama T.
Assistant Professor
Dept. of English
Auxilium College
Vellore - 632 006

Subj: Offer of Appointment of **Assistant Professor**

Dear **Ms. Sathiyabama T.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8,000/-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- a) Teaching and coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra-curricular activities
- d) Assisting in departmental administration
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.06.2013. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody care or charge.
- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalrajam S. S.
SECRETARY
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

P. Sathujah
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.11)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India

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Fax :
91 0416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 24.06.2013

Ms. Gayathri R.
Assistant Professor
Dept. of English
Auxilium College
Vellore - 632 006

Subj: Offer of Appointment of **Assistant Professor**

Dear **Ms. Gayathri R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of English in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs.8,000/- (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 24.06.2013. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody care or charge.
- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandapavani S.
SECRETARY
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

Gayathri
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A' Grade with a CGPA of 3.55 out of 4 in the 3rd Cycle)

Gandhi Nagar, Vellore - 632 006,
Tamil Nadu, South India.

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E-mail
admin@auxiliumcollege.edu.in
Web Site
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 07.07.2014

Ms. Anitha Daisy Winfred
Assistant Professor
Dept. of English
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Anitha Daisy Winfred**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8,,000/-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e 07.07.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaram.S.J.
SECRETARY



[Signature]
SIGNATURE OF THE CANDIDATE



Auxilium College
Approved by AICTE with A Grade with a CGPA of 3.41
Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India

Phone :
0416 22 47 283
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Fax :
91 0416 22 47 283
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 03.07.2014

Ms.Stary Angeline D.
Assistant Professor
Dept. of English
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Stary Angeline D.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8500/-** (Rupees Eight thousand five hundred only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 03.07.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE



SECRETARY

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR



Auxilium College (Autonomous)
(Re-accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 14.07.2014

Ms.Angel Rathnamani R.
Assistant Professor
Dept. of English
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Angel Rathnamani R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.9053/-** (Rupees Nine thousand fifty three only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 14.07.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions


SECRETARY

SECRETARY
AUXILIUM COLLEGE
SANDHI NAGAR


SIGNATURE OF THE CANDIDATE

APPOINTMENT OFFER

Date: 01.10.2014

Ms.Priyadharsini V.R.

Assistant Professor

Dept. of English

Auxilium College

Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Priyadharsini V.R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8000/-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 01.10.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

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4. RULES AND REGULATIONS

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- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Dr. Anandaprasanna S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

SIGNATURE OF THE CANDIDATE

APPOINTMENT ORDER

Ms. Anitha Jebaselvi C.R.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Date: 22.11.2016

Subj: Offer of Appointment of **Assistant Professor**

Dear **Ms. Anitha Jebaselvi C.R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,053 /-** (Rupees Nine thousand fifty three only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 22.11.2016 . During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

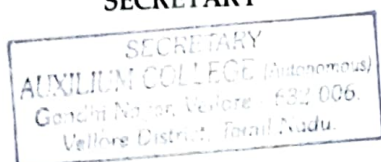
4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalaperumal S. J.
SECRETARY



(Signature)
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
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www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Ms. Amudha R.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Date: 14.12.2016

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Amudha R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,343/-** (Rupees Nine thousand forty three only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 14.12.2016. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE

S. Anandaraman
SECRETARY

SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.



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APPOINTMENT ORDER

Date: 16.06.2017

Ms.Sruthi Sanjula E.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Sruthi Sanjula E.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043/-** (Rupees Nine thousand forty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE


SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



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APPOINTMENT ORDER

Date: 16.06.2017

Ms.Akshya S.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Akshaya S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043/-** (Rupees Nine thousand forty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions


SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.


SIGNATURE OF THE CANDIDATE



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APPOINTMENT ORDER

Date: 16.06.2017

Ms.Pavithra B.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Pavithra B.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043/-** (Rupees Nine thousand forty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

B. Jondh
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 16.06.2017

Ms. Janani U.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Janani U.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043/-** (Rupees Nine thousand forty three only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

[Signature]
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 28.08.2017

Ms.Gokulapriya V.E.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Gokulapriya V.E.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 13,008 /-** (Rupees Thirteen thousand eight only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 28.08.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

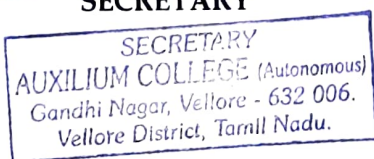
4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalapavam. S. J.
SECRETARY



V. E. Rohy
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 07.08.2017

Ms. Evelin Emima O.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Evelin Emima O.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043/-** (Rupees Nine thousand forty three only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. **07.08.2017**. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

O. B. S. S.

SIGNATURE OF THE CANDIDATE

Dr. Amalparam S. J.
SECRETARY
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 02.07.2018

Ms.Amolina Ray
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear Ms.Amolina Ray

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 15,000/-** (Rupees Fifteen thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e 02.07.218 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman, S. J.
SECRETARY
SECRETARY
AUXILIUM COLLEGE

Amolina Ray
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
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E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Jasmine V.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Jasmine V.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of English in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,000/- (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sp. Jasmine V.

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Uthrra S.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Uthrra S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,000/-** (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.


SIGNATURE OF THE CANDIDATE

APPOINTMENT ORDER

Date: 20.11.2018

Ms. Roseline Stephani I.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore – 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Roseline Stephani I.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 12,000 /-** (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.11.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

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You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Amalapuram S.J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Rochi Kephari
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A Grade with a CGPA of 3.55 out of 4 in the 3rd Cycle)

Gandhi Nagar, Vellore - 632 006,
Tamil Nadu, South India.

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91 416 22 49 670
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admin@auxiliumcollege.edu.in
Web Site:
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 05.02.2019

Ms. Jayasri A.
Assistant Professor
Dept. of English
Auxilium College (Autonomous)
Vellore - 632 006

Sub: Offer of Appointment of **Assistant Professor**

Dear **Ms. Jayasri A.**,

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **English** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 12,000/-** (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 05.02.2019. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalorpavam .S. J.

SECRETARY



[Handwritten Signature]

SIGNATURE OF THE CANDIDATE



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006



Appointment Order

Ms. Sujatha L is hereby appointed as Lecturer in **Mathematics** (Eve.College) with effect from **14.06.04** to **30.04.05** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Dr. Alphonsa Mary R

Principal

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE - 632 006.

S. Mary Lehi A

Secretary

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE - 632 006.

Place: Vellore -6

Date: 14-06 -04

I accept the appointment on the terms and conditions outlined above.

S. Sujatha

Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone

Off 91 0416 22 41 774

Res 91 0416 22 41 994

Fax :

91 0416 22 41 281

E-mail :

vlr_auxilium@sancharnet.in

auxiliumcollege@yahoo.com

Web Site :

www.auxilium-college.org

Appointment Order

Ms. Kuzhali R. is hereby appointed as Lecturer in **Mathematics** (Evening College) with effect from **12.06.2008 to 31.03.2009** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Jacinta. L

Secretary

SECRETARY

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE-6.

Place: Vellore -6

Date: 12.06.2008

I accept the appointment on the terms and conditions outlined above.

R. Kuzhali

Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone :
Off : 91 0416 22 41 774
Res : 91 0416 22 41 994
Fax :
91 0416 22 47 281
E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxilium-college.edu.in

Appointment Order

Ms. Revathi Lakshmi S. is hereby appointed as Lecturer in **Mathematics** (Self- financing) with effect from **14.06.2010** to **31.03.2011** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Jaisintha . L

Secretary
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

Place: Vellore -6

Date: 14.06.2010

I accept the appointment on the terms and conditions outlined above.

S. Revathi Lakshmi

Signature of the incumbent.



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.11)

Gandhi Nagar, Vellore - 632 006
Tamilnadu - South India

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Web Site :
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APPOINTMENT OFFER

Date: 20.06.2013

Ms. Thangam S.
Assistant Professor
Dept. of Mathematics
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear Ms. Thangam S.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Mathematics** in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8,000/-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.06.2013. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Amalrajaram S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

S. Theerthan
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.11)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India

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E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 20.06.2013

Ms. Divya V.
Assistant Professor
Dept. of Mathematics
Auxilium College
Vellore - 632 006

Subj: Offer of Appointment of **Assistant Professor**

Dear **Ms. Divya V.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Mathematics in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8,000/-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.06.2013 . During the period of probation , service is terminable by one month's notice from either side.

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You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

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- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Amalayavaram S. J.
SECRETARY
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6
VELLORE-6

V. Divya
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006
Tamilnadu, South India

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0437-2241111
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auxiliumcollege@yahoo.com
Web Site:
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 20.06.2013

Ms. Gayathri K.
Assistant Professor
Dept. of Mathematics
Auxilium College
Vellore - 632 006

Subj: Offer of Appointment of **Assistant Professor**

Dear **Ms. Gayathri K.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Mathematics in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8,000/-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.06.2013. During the period of probation, service is terminable by one month's notice from either side.

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You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

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- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Amalaprasadam
SECRETARY

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

A. Gayathri
SIGNATURE OF THE CANDIDATE



Auxilium College (Autonomous)

Accredited by NAAC with A Grade with a CGPA of 3.43

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India

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Fax :
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E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2014

Ms.Priya A.
Assistant Professor
Dept. of Mathematics
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Priya A**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Mathematics** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.12,000/-** (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalorpavam S. S.

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Way
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

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Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 18.06.2015

Ms. Aruna G.
Assistant Professor
Dept. of Mathematics
Auxilium College (Autonomous)
Vellore – 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Aruna G.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Mathematics** in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 8,000 /-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalambavani S.J.
SECRETARY
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

G. Dharmaraj / 17/6/15
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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Web Site :

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APPOINTMENT OFFER

Date: 18.06.2015

Ms. Uma Maheswari S.
Assistant Professor
Dept. of Mathematics
Auxilium College (Autonomous)
Vellore - 632 006

Sub: Offer of Appointment of Assistant Professor

Dear Ms. Uma Maheswari S.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Mathematics** in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,581 /- (Rupees Ten thousand five hundred and eighty one only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Anandaraman S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

[Signature]

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

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Tamilnadu, South India.

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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 03.08.2015

Ms. Lakshmibai R.
Assistant Professor
Dept. of Mathematics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Lakshmibai R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Mathematics** in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 8,000 /-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 03.08.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

R. Lakshmi Bai

SIGNATURE OF THE CANDIDATE

SECRETARY

Sr. Amalaperum S. J.
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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Web Site :
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APPOINTMENT OFFER

Ms. Naga Soundarya Lakshmi VSV
Assistant Professor
Dept. of Mathematics
Auxilium College (Autonomous)
Vellore - 632 006

Date: 16.06.2016

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Naga Soundarya Lakshmi VSV**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Mathematics** in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,071/-** (Rupees Ten thousand seventy one only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2016. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A¹ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
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APPOINTMENT ORDER

Date: 13.11.2017

Ms. Priya P.
Assistant Professor
Dept. of Mathematics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Priya P.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Mathematics** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 13,198/-** (Rupees Thirteen thousand one hundred and ninety eight only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 13.11.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

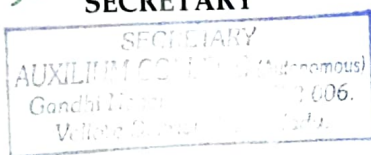
4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalapuram S. J.
SECRETARY



P. Pray 31/11/17.
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
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APPOINTMENT ORDER

Date: 18.06.2018

Ms.Preethi Victor
Assistant Professor
Dept. of Mathematics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Preethi Victor

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Mathematics in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,000 /- (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Preethi Victor

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 18.06.2018

Ms.Priyanka Victor
Assistant Professor
Dept. of Mathematics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Priyanka Victor

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Mathematics** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 14,000 /-** (Rupees Fourteen thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

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The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Prayansh Vist

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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vtr_auxilium@sancharnet.in
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Web Site :
www.auxilium-college.edu.in

Appointment Order

Ms. Shalini B. is hereby appointed as Lecturer in Physics (Self- financing) with effect from 14.06.2010 to 31.03.2011 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Jacintha L.
Secretary
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 6

Place: Vellore -6

Date: 14.06.2010

I accept the appointment on the terms and conditions outlined above.

B. Shalini
Signature of the incumbent.



Auxilium College
Accredited by NAAC with A Grade with a CGPA of 3.11
Sandhi Nagar, Vellore - 632 006
Tamil Nadu, South India

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Web Site : www.auxiliumcollege.com

APPOINTMENT OFFER

Date: 20.06.2013

Ms. Amul B.
Assistant Professor
Dept. of Physics
Auxilium College
Vellore - 632 006

Subj: Offer of Appointment of **Assistant Professor**

Dear **Ms. Amul B.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Physics** in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.9,000/-** (Rupees Nine thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.06.2013. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody care or charge.
- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Arulagovindaraj S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6
VELLORE-6

B. M. S.
3/4/13
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone :

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: 91 416 22 49 670

Fax :

91 416 22 47 281

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auxiliumcollege@yahoo.com

Web Site :

www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 16.06.2017

Ms.Mary Jamila R.
Assistant Professor
Dept. of Physics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Mary Jamila R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Physcis** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,060/-** (Rupees Ten thousand five hundred and sixty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

R. M. J. L.
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

APPOINTMENT ORDER

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auxiliumcollege@yahoo.com

Web Site :

www.auxiliumcollege.edu.in

Date: 16.06.2017

Ms. Archana S

Assistant Professor

Dept. of Physics

Auxilium College (Autonomous)

Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Archana S**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Physics** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,060 /-** (Rupees Ten thousand sixty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

[Signature]
13/7/17

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 16.06.2017

Ms. Hemalatha M.
Assistant Professor
Dept. of Physics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Hemalatha M.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Physics** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043/-** (Rupees Nine thousand forty three only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities.
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS


- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions


SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.


SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A* Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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91 416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Shiny Febena A.
Assistant Professor
Dept. of Physics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear **Ms.Shiny Febena A.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Physics** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,000/- (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

An. S. hary febera

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Dr.(Ms.) Devi N.R.
Assistant Professor
Dept. of Physics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Dr.(Ms.) Devi N.R.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Physics in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 17,000 /- (Rupees Seventeen thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

N.R. Devi

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A* Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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: 91 416 22 49 670
Fax :
91 416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Merlin Charlotte R.
Assistant Professor
Dept. of Physics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Merlin Charlotte R.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Physics** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,000 /- (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

R. Merlin Charlotte

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A* Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms. Gayathri R.D.
Assistant Professor
Dept. of Physics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms. Gayathri R.D.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Physics** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,000 /- (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

R D QW

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 25.06.2018

Ms.Pavithra C.
Assistant Professor
Dept. of Physics
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Pavithra C.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Physics** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,000 /-** (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 25.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.
SECRETARY
SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.

C. P. J.
SIGNATURE OF THE CANDIDATE
29/8/14



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxilium-college.edu.in

Appointment Order

Ms. Parimala C. is hereby appointed as Lecturer in **Chemistry** (Self-financing) with effect from **01.07.2010** to **31.03.2011** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

St. Jacinta. L

Secretary

SECRETARY

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE-6.

Place: Vellore -6

Date: 01.07.2010

I accept the appointment on the terms and conditions outlined above.

C. Parimala

Signature of the incumbent.



Auxilium College (Autonomous)
Re-Accredited by NAAC with A Grade with a CGPA of 3.41
Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India

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91-0416-2241694
Fax :
91-0416-2241281
E-mail :
auxilium-college@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 20.06.2013

Ms. Vani G.

Assistant Professor
Dept. of Chemistry
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Vani G.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Chemistry** in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8,500/-** (Rupees Eight thousand five hundred only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.06.2013 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody care or charge.
- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Amalavaram S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

G. Srinivas
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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91 0416 22 47 281

E-mail :

auxiliumcollege@yahoo.com

Web Site :

www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 03.08.2015

Dr.(Ms.) Subashini D.
Assistant Professor
Dept. of Chemistry
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Dr.(Ms.) Subashini D.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Chemistry** in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 16,250/-** (Rupees Sixteen thousand two hundred and fifty only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 03.08.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

D. Subashini

SIGNATURE OF THE CANDIDATE

SECRETARY

Sr. Anandaram S. S.

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

APPOINTMENT ORDER

Phone
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Web Site :
www.auxiliumcollege.edu.in

Dr (Ms) Lakshmi R
Assistant Professor
Dept. of Chemistry
Auxilium College (Autonomous)
Vellore - 632 006

Date: 22.11.2016

Sub; Offer of Appointment of Assistant Professor

Dear Dr(Ms) Lakshmi R

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Chemistry** in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 15,071 /- (Rupees Fifteen thousand seventy one only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 22.11.2016 . During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

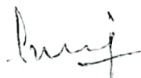
The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE



SECRETARY





Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
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Fax :
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E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 13.11.2017

Ms.Revathy T.
Assistant Professor
Dept. of Chemistry
Auxilium College (Autonomous)
Vellore - 632 006

Subj; Offer of Appointment of **Assistant Professor**

Dear **Ms.Revathy T.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Chemistry** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 13,198/-** (Rupees Thirteen thousand one hundred and ninety eight only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 13.11.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalagavam S.J.

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

T. Kerty

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A* Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Dr.(Ms.) Gowri V.S.
Assistant Professor
Dept. of Chemistry
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Dr.(Ms.) Gowri V.S.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Chemistry** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 17,000 /- (Rupees Seventeen thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

V. S. Gnanthi

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006



Appointment Order

Ms. Abi Beaulah G. is hereby appointed as Lecturer in Biochemistry (Eve.College) with effect from 14.06.04 to 30.04.05 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Alphonsa Mary R.

Principal

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-632 006.

A. Mary Selina A.

Secretary

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-632 006.

Place: Vellore -6

Date: 14-06 -04

I accept the appointment on the terms and conditions outlined above.

Abi Beaulah G.
Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone

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Fax :

91 0416 22 47 281

E-mail :

vlr_auxilium@sancharnet.in

auxiliumcollege@yahoo.com

Web Site :

www.auxiliumcollege.edu.in

Appointment Order

Ms. Aruna A. is hereby appointed as Lecturer in **Biochemistry** (Evening College) with effect from **16.06.2008 to 31.03.2009** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

St. Jacinta L.

Secretary

SECRETARY

AUXILIUM COLLEGE (Autonomous)

Gandhi Nagar, Vellore - 632 006.

Vellore District, Tamil Nadu.

Place: Vellore -6

Date: 16.06.2008

I accept the appointment on the terms and conditions outlined above.

A. Aruna

Signature of the incumbent.



Auxilium College - AUTONOMOUS
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006
Tamilnadu - South India

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Web Site :
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APPOINTMENT OFFER

Date: 20.06.2013

Ms. Janani M.

Assistant Professor
Dept. of Biochemistry
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Janani M.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Biochemistry in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.9,000/-** (Rupees Nine thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.06.2013. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody care or charge.
- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalavaram S. S.
SECRETARY
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
MADHURAI


SIGNATURE OF THE CANDIDATE
3/7/13



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
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E-mail :

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Web Site :

www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 16.06.2017

Ms.Pavithira

Assistant Professor

Dept. of Biochemistry

Auxilium College (Autonomous)

Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Pavithira**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Biochemistry** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,060/-** (Rupees Ten thousand sixty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Dr. Anandaraman S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Poudhi
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

APPOINTMENT ORDER

Phone :
Off : 91 416 22 41 774
: 91 416 22 49 670
Fax :
91 416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

Date: 16.06.2017

Ms. Yamuna U.
Assistant Professor
Dept. of Biochemistry
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Yamuna U.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Biochemistry** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,060 /-** (Rupees Ten thousand sixty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

[Signature]
SIGNATURE OF THE CANDIDATE



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006



Appointment Order

Ms. Kavitha S. is hereby appointed as Lecturer in Computer Science (Eve.College) with effect from 14.06.04 to 30.04.05 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Dr. Alphonsa Mary A *A. Mary Delina A*

Principal

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

Secretary

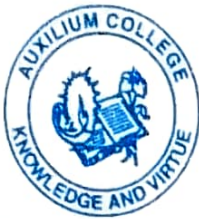
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

Place: Vellore -6

Date: 14-06 -04

I accept the appointment on the terms and conditions outlined above.

S. Kavitha
Signature of the incumbent.



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

GANDHI NAGAR, VELLORE - 632 006.

Appointment Order

Ms. Lavanya S. is hereby appointed as Lecturer in Computer science (Eve.College) with effect from 13.06.05 to 31.03.06 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Dr. Alphonsa Mary

Principal

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

A. Mary Selina A.

Secretary

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

Place: Vellore -6

Date: 13-06 -05

I accept the appointment on the terms and conditions outlined above.

S. Lavanya.

Signature of the incumbent.



Auxilium College

Accredited by NAAT with 'A' Grade

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off 91 0416 22 41 774
Res 91 0416 22 41 994

Fax
91 0416 22 42 781

E-mail
vtr_auxilium@sancharnet.in

Web Site
www.auxilium-college.org


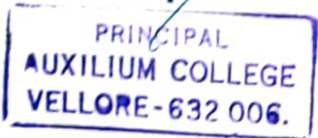
Appointment Order

Ms. Anita Madona M. is hereby appointed as Lecturer in **Computer Science** (Evening College) with effect from **13.06.2007 to 31.03.2008** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.



Principal


Secretary
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

Place: Vellore -6

Date: 13.06.2007

I accept the appointment on the terms and conditions outlined above.


Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
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E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

Appointment Order

Ms. Nisha Pauline R. is hereby appointed as Lecturer in **Computer Science** (Self- financing) with effect from **15.06.2009 to 31.03.2010** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

S. Jaisankar
Secretary

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6.

Place: Vellore -6

Date: 15.06.2009

I accept the appointment on the terms and conditions outlined above.

K. K. Pillai

Signature of the incumbent.



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
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E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

Appointment Order

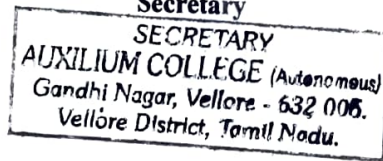
Ms. Shanthi A.L. hereby appointed as Assistant Professor of Computer Science (Self-financing) with effect from 15.06.2011 to 31.03.2012 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Jeevitha . A.
Secretary



Place: Vellore -6

Date: 15.06.2011

I accept the appointment on the terms and conditions outlined above.

[Signature]
Signature of the incumbent.



Auxilium College (AUTONOMOUS)
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Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India

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Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 20.06.2013

Ms. Vennila Santhanam
Assistant Professor
Dept. of Computer Science
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Vennila Santhanam**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.22,000/-** (Rupees Twenty thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.06.2013 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody care or charge.
- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE

Sr. A. Malanavaram S. S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
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91 0416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 20.06.2013

Ms. Nirmala Devi N.
Assistant Professor
Dept. of Computer Science
Auxilium College
Vellore - 632 006

Subj: Offer of Appointment of Assistant Professor

Dear **Ms. Nirmala Devi N.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as Assistant Professor in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2013-2014 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.9,000/-** (Rupees Nine thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 20.06.2013. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 month salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody care or charge.
- g) At the time of relief you shall return all files, materials , books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Anandaraman S. S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE
SANDHI NAGAR
TIRELORE-8

Ninji
SIGNATURE OF THE CANDIDATE

APPOINTMENT OFFER

Ms. Ramya G.
Assistant Professor
Dept. of Computer Science
Auxilium College
Vellore - 632 006

Date: 16.06.2014

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Ramya G.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8,000/-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalorpavam S. S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Ramgob
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone :
Off : 91 0416 22 41 774
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Fax :
91 0416 22 47 281
E-mail :
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 18.06.2015

Ms.Sivaranjini N.
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore – 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Sivaranjini N.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,000 /-** (Rupees Nine thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

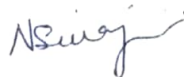
The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

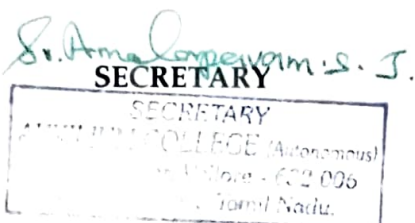
- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
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- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE



APPOINTMENT OFFER

Date: 24.11.2015

Ms. Rekha E.
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Rekha E.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 8,500/-** (Rupees Eight thousand five hundred only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 24.11.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

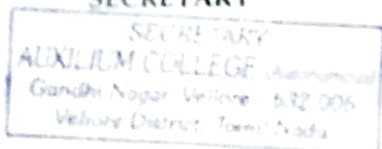
4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions


SECRETARY




SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

Gandhi Nagar, Vellore - 632 006,
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Phone

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91 0416 22 49 870

Fax :

91 0416 22 47 281

E-mail :

auxiliumcollege@yahoo.com

Web Site :

www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2016

Ms.Anitha S.
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Anitha S.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as Assistant Professor in the Department of Computer Science in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 9,053/- (Rupees Nine thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2016 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006,
Vellore District, Tamil Nadu.

S. Anitha
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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Web Site :

www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2016

Ms.Janani P.

Assistant Professor

Dept. of Computer Science

Auxilium College (Autonomous)

Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Janani P.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 9,053/- (Rupees Nin thousand fifty three only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2016 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

F. Jagan
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)

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Tamilnadu, South India.

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Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 14.06.2012

Ms. Yasmine S.K.A.
Assistant Professor
Dept. of Computer Science
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear Ms. Yasmine S.K.A.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in our institution for the current academic year as per the terms and conditions mentioned below.

1. SALARY

You will be paid as Consolidated Salary

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Instruction in Laboratories
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for one year/two year from the date your joining duty. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody care or charge.
- g) At the time of relief you shall return all files, materials , books, documents of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Jaianta L

SECRETARY

SECRETARY
KORUMBAI COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

[Signature]

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A' Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

APPOINTMENT ORDER

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E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

Date: 16.06.2017

Ms. Ramya R
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Ramya R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,560/-** (Rupees Ten thousand five hundred and sixty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

R. J. R.
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
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Web Site :
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APPOINTMENT ORDER

Date: 16.06.2017

Ms.Pavithra R.
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Pavithra R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,560/-** (Rupees Ten thousand five hundred and sixty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

R. Parithra

SIGNATURE OF THE CANDIDATE

S. Anandaraman S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

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Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Ms. Susai Mary Susila A
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Date: 22.11.2016

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Susai Mary Susila A**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 11,581 /-** (Rupees Eleven thousand five hundred and eighty one only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 22.11.2016 . During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.


The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE


SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

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E-mail :
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APPOINTMENT ORDER

Date: 13.11.2017

Ms.Divya S.
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Divya S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,558/-** (Rupees Ten thousand five hundred and fifty eight only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 13.11.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.



Auxilium College (AUTONOMOUS)

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Web Site :
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APPOINTMENT ORDER

Date: 18.06.2018

Ms.Karpagambigai R.S.
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Karpagambigai R.S.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,659 /- (Rupees Ten thousand six hundred and fifty nine only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

R.S. Karaparthi
SIGNATURE OF THE CANDIDATE

SECRETARY
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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Web Site :
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APPOINTMENT ORDER

Date: 18.06.2018

Ms.Anbu Selvi Remitta A.
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Anbu Selvi Remitta A.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Computer Science in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 11,000 /- (Rupees Eleven thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

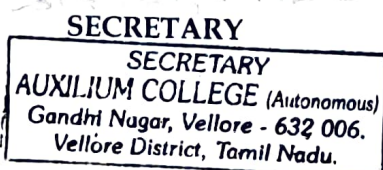
4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

A. Anbu Selvi Renitha .
SIGNATURE OF THE CANDIDATE





Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 18.06.2018

Ms.Janani K.
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Janani K.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Computer Science in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 11,000 /- (Rupees Eleven thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

K. Janani 20/06/18

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)

Gandhi Nagar, Vellore - 632 006.

Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)
(Re Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India

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Off: 91 0416 22 41 114
Res: 91 0416 22 41 994
Fax :
91 0416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2014

Ms. Hannah Elizabeth S.
Assistant Professor
Dept. of Zoology
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Hannah Elizabeth S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Zoology** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.15,000/-** (Rupees Fifteen thousand only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Hannah Elizabeth S

SIGNATURE OF THE CANDIDATE

Sr. Amalorpavam S. S.

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)

Gandhi Nagar, Vellore - 632 006.

Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

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auxiliumcollege@yahoo.com

Web Site :

www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2016

Ms. Vidhya K
Assistant Professor
Dept. of Zoology
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Vidhya K

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Zoology in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 14,449/-** (Rupees Fourteen thousand four hundred and forty nine only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2016 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Amalraj
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

V. Job
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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E-mail :

auxiliumcollege@yahoo.com

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APPOINTMENT OFFER

Date: 16.06.2016

Ms.Rebecca Vinola
Assistant Professor
Dept. of Zoology
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Rebecca Vinola

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Zoology** in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,071/- (Rupees Ten thousand seventy one only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2016. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. H. Anandaraman S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Rebecca Venkatesh
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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Gandhi Nagar, Vellore - 632 006,
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APPOINTMENT OFFER

Date: 16.06.2016

Dr (Ms) Rajalakshmi A
Assistant Professor
Dept. of Zoology
Auxilium College (Autonomous)
Vellore - 632 006

Subj: Offer of Appointment of Assistant Professor

Dear Dr (Ms) Rajalakshmi A

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as Assistant Professor in the Department of Zoology in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 15,071/- (Rupees Fifteen thousand seventy one only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2016. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaprasanna S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

A. S. S. S.
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A* Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Anu K.
Asst.Professor
Dept.of Zoology
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Anu K.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Asst.Professor** in the Department of Zoology in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 12,000/- (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

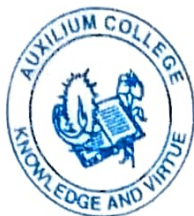
Sr. Amalavaram S.S.

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

[Signature]

SIGNATURE OF THE CANDIDATE



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

GANDHI NAGAR, VELLORE - 632 006.

Appointment Order

Ms. Gowri B.V. is hereby appointed as Lecturer in Microbiology (Eve.College) with effect from 13.06.05 to 31.03.06 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Dr. Alphonsa Mary R.

Principal

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

A. Mary Helen A.

Secretary

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

Place: Vellore -6

Date: 13-06 -05

I accept the appointment on the terms and conditions outlined above.

B.V. Gowri

Signature of the incumbent.



Auxilium College (Autonomous)
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Gandhi Nagar, Vellore - 632 006,
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APPOINTMENT OFFER

Date: 16.06.2014

Ms. Malathi T.
Assistant Professor
Dept. of Microbiology
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Malathi T.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Microbiology** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.15,000/-** (Rupees Fifteen thousand only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

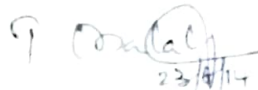
The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

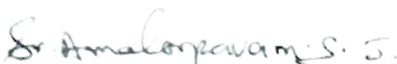
- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions


23/4/14

SIGNATURE OF THE CANDIDATE


SECRETARY
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



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APPOINTMENT OFFER

Date: 18.06.2015

Ms. Kavyashree A.
Assistant Professor
Dept. of Microbiology
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear Kavyashree A.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Microbiology in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 8,500/-** (Rupees Eight thousand five hundred only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.



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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 18.06.2015

Ms. Gajalakshmi P.
Assistant Professor
Dept. of Computer Science
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Gajalakshmi P.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Computer Science** in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,053 /-** (Rupees Nine thousand fifty three only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
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- f) Any other duties assigned by your superiors.

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You will be on probation for two years from the date of your joining duty i.e. 18.06.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.
SECRETARY
SECRETARY
AUXILIARY COLLEGE (Autonomous)
Chennai, Tamil Nadu - 602 005.
Vellore District, Tamil Nadu.

Ajalam L. P.
SIGNATURE OF THE CANDIDATE

APPOINTMENT OFFER

Date: 24.11.2015

Ms. Deepa R. ✓
Assistant Professor
Dept. of Microbiology
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Deepa R.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Microbiology** in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 8,000/-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 24.11.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalavaram S. J.
SECRETARY
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

R. N. N. N.
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A* Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone :
Off : 91 416 22 41 774
: 91 416 22 49 670
Fax :
91 416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 09.07.2018

Ms. Jalajapriya K.
Assistant Professor
Dept. of Microbiology
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear Ms. Jalajapriya K.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Microbiology** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,000/-** (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 09.07.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Amalapuram S.S.

SECRETARY

SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.

K. Jeyaraj

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
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91 0416 22 41 281
E-mail
dr.auxilium@sancharanet.in
auxiliumcollege@yahoo.com
Web Site
www.auxiliumcollege.edu.in

Appointment Order

Ms. Bindu B. is hereby appointed as Physical Directress in Evening College with effect from **13.06.2007 to 31.03.2008** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Principal

PRINCIPAL
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006

Secretary

SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.

Place: Vellore -6

Date: 13.06.2007

I accept the appointment on the terms and conditions on outlined above.

Signature of the incumbent.



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006



Appointment Order

Ms. Deepa Kasthruirangan is hereby appointed as Lecturer in Commerce (Eve.College) with effect from 14.06.04 to 30.04.05 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Alphonsa Mary R

Principal
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

S. Mary Edwin #

Secretary
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006.

Place: Vellore -6

Date: 14-06 -04

I accept the appointment on the terms and conditions outlined above.

Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off : 91 0416 22 41 774
91 0416 22 49 670

Fax :
91 0416 22 47 281

E-mail :
auxiliumcollege@yahoo.com

Web Site :
www.auxiliumcollege.edu.in

Appointment Order

Ms. Shrilatha S. is hereby appointed as Lecturer in Commerce (Evening College) with effect from 24.11.2008 to 31.03.2009 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Principal

24/11/08
PRINCIPAL
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Place: Vellore -6

Date: 24.11.2008

I accept the appointment on the terms and conditions outlined above.

S. Shrilatha
Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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91 0416 22 47 281
E-mail
vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com
Web Site
www.auxilium-college.edu.in

Appointment Order

Ms. Aruna K. is hereby appointed as Lecturer in **Commerce** (Self- financing) with effect from **15.06.2009 to 31.03.2010** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Secretary

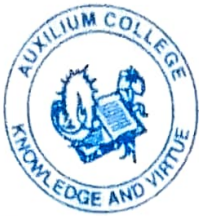
**SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.**

Place: Vellore -6

Date: 15.06.2009

I accept the appointment on the terms and conditions outlined above.

Signature of the incumbent.



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

GANDHI NAGAR, VELLORE - 632 006.

APPOINTMENT ORDER

Ms. Sathya N. is hereby appointed as Lecturer in Commerce (Eve. College) with effect from 13.06.2005 to 31.03.2005 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Dr. Alphonsa Mary R

Principal

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE - 632 006.

A. Mary Delina A.

Secretary

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE - 632 006.

Place: Vellore -6

Date: 13-06 -2005

I accept the appointment on the terms and conditions outlined above.

N. Sathya

Signature of the incumbent.



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)
Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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91 0416 22 47 281
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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2014

Ms. Meenakshi P.
Assistant Professor
Dept. of Commerce
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Meenakshi P.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Commerce** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.15,000/-** (Rupees Fifteen thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalorpavam S. S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Meenak P
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)
(Re Accredited by NAAC with A Grade with a CGPA of 3.41)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

Phone
Off : 91 0416 22 41 774
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Fax :
91 0416 22 47 281
E mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2014

Ms. Lalith Priya M.D.
Assistant Professor
Dept. of Commerce
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Lalith Priya M.D.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Commerce** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.9,000/-** (Rupees Nine thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalagavani S. S.

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Lalitha M.D.

SIGNATURE OF THE CANDIDATE

APPOINTMENT ORDER

Ms. Sangeetha S
Assistant Professor
Dept. of Commerce
Auxilium College (Autonomous)
Vellore - 632 006

Date: 22.11.2016

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Sangeetha S**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Commerce in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,053 /-** (Rupees Nine thousand fifty three only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 22.11.2016 . During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

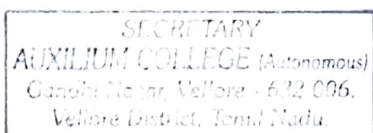
4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman J.S.
SECRETARY



S. Sangeetha.
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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91 416 22 47 281
E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 16.06.2017

Ms.Anitha Devi A.
Assistant Professor
Dept. of Commerce
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Anitha Devi A.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Commerce** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043/-** (Rupees Nine thousand forty three only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions


SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.


SIGNATURE OF THE CANDIDATE



AUXILIUM COLLEGE

(Accredited by NAAC with A+ Grade)

Gandhi Nagar, Vellore - 632 006

Appointment Order

Ms. Nalini M. is hereby appointed as Lecturer in Commerce (Evening College) with effect from 12.06.2006 to 31.03.2007 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.


Principal

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006


Secretary

AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE - 632 006

Place: Vellore -6

Date: 12.06.2006

I accept the appointment on the terms and conditions outlined above.



Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A* Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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Fax :
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E-mail :
auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Dhanalakshmi V.
Assistant Professor
Dept. of Commerce
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Dhanalakshmi V.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Commerce in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 12,000 /- (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)

Gandhi Nagar, Vellore - 632 006.

Vellore District, Tamil Nadu.

Ashana Lakshmi - V
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 16.06.2017

Dr.(Ms.) Gayathiri R.
Assistant Professor
Dept. of Commerce
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear Dr.(Ms.) Gayathiri R.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Commerce** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 16,376/-** (Rupees Sixteen thousand three hundred and seventy six only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

R. Jayaraj
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)
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APPOINTMENT ORDER

Date: 16.06.2017

Ms.Prithivi S.S.
Assistant Professor
Dept. of Commerce
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Prithivi S.S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Commerce** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043 /-** (Rupees Nine thousand forty three only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. S. Pruthi.

SIGNATURE OF THE CANDIDATE

S. Anandaraman S. J.

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 18.06.2018

Ms.Kalaivani K.
Assistant Professor
Dept. of Commerce
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Kalaivani K.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Commerce in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 13,198 /- (Rupees Thirteen thousand one hundred and ninety eight only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions



SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 18.06.2018

Ms.Aswini N.
Assistant Professor
Dept. of Commerce
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Aswini N.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Commerce in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,000 /- (Rupees Ten thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

N. Aswini

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)

Gandhi Nagar, Vellore - 632 006.

Vellore District, Tamil Nadu.



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APPOINTMENT ORDER

Date: 03.01.2018

Ms.Meena N.
Assistant Professor
Dept. of Commerce
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Meena N.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as Assistant Professor in the Department of Commerce in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 10,050/- (Rupees Ten thousand fifty only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 03.01.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaprasanna S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.

N. U.

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 09.07.2018

Ms.Thenmozhi G.
Assistant Professor
Dept. of Commerce
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear **Ms.Thenmozhi G.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of Commerce in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 14,007 /-** (Rupees Fourteen thousand seven only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 09.07.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaprasad S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.

G. Thal
SIGNATURE OF THE CANDIDATE



AUXILIUM COLLEGE

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006



Appointment Order

Ms. Beaulah Bharthi Prathip Kumari J.R. is hereby appointed as Lecturer in B.B.A. (Eve.College) with effect from 14.06.04 to 30.04.05 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Dr. Alphonsa Mary

Principal

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE-632 006.

A. Mary Lohia

Secretary

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE-632 006.

Place: Vellore -6

Date: 14-06 -04

I accept the appointment on the terms and conditions outlined above.

Beulah Bharthi

Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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E-mail :

vlr_auxilium@sancharnet.in

auxiliumcollege@yahoo.com

Web Site :

www.auxiliumcollege.edu.in

Appointment Order

Ms. Ruth Mary is hereby appointed as Lecturer, Department of Business Administration (Self-financing) with effect from **15.06.2009** to **31.03.2010** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Jasinta L

Secretary
SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6

Place: Vellore -6

Date: 15.06.2009

I accept the appointment on the terms and conditions outlined above.

Ruth Mary

Signature of the incumbent.



Auxilium College (AUTONOMOUS)

(Re-accredited by NAAC with A⁺ Grade with a CGPA of 3.33 out of 4)

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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

Appointment Order

Ms. Preethi E, is hereby appointed as Assistant Professor of **Business Administration** with effect from **25.11.2013** to **31.03.2014** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

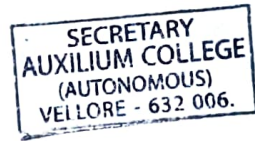
She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Place: Vellore -6

Date: 25.11.2013

G. Amalorpavam. S. J.
Secretary





Auxilium College (AUTONOMOUS)
Approved by N.M.E. with 4 Grade with a CGPA of 3.92
Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India

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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2014

Dr.(Ms.) Renugadevi S.
Assistant Professor
Dept. of Business Administration
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Dr.(Ms.) Renugadevi S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.17,000/-** (Rupees Seventeen thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalorpavam S. S.
SECRETARY
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

[Signature]
SIGNATURE OF THE CANDIDATE



Auxilium College (Autonomous)
(Re Accredited by NAAC with A Grade with a CGPA of 3.41)

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Tamilnadu, South India

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Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2014

Ms. Bhuvaneswari L.
Assistant Professor
Dept. of Business Administration
Auxilium College
Vellore - 632 006

Subj: Offer of Appointment of **Assistant Professor**

Dear **Ms. Bhuvaneswari L.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.9000/-** (Rupees Nine thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalorpavam S. S.

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

[Signature]
SIGNATURE OF THE CANDIDATE

APPOINTMENT OFFER

Date: 05.01.2015

Ms. Balapriya M.
Assistant Professor
Dept. of Business Administration
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Balapriya M.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.12,000/-** (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e 05.01.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaprasanna S. J.

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

Balapriya

SIGNATURE OF THE CANDIDATE

(BALAPRIYA . M)



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A* Grade with a CGPA of 3.55 out of 4)

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auxiliumcollege@yahoo.com
Web Site :
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APPOINTMENT ORDER

Date: 13.11.2017

Dr.(Mrs) Uma Mageswari S.
Assistant Professor
Dept. of Business Administration
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Dr.(Mrs) Uma Mageswari S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 16,246/-** (Rupees Sixteen thousand two hundred and forty six only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 13.11.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Amalorpavam S.J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.


30.11.17

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade)

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Tamilnadu, South India.

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APPOINTMENT OFFER

Ms.Sripriya SA
Assistant Professor
Dept. of Business Administration
Auxilium College (Autonomous)
Vellore - 632 006

Date: 16.06.2016

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Sripriya SA**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 9,553/- (Rupees Nine thousand five hundred fifty three only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2016 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Dr. Anandaprasanna S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

SA. Sri Priya
SIGNATURE OF THE CANDIDATE

(SA. SRIPRIYA)



Auxilium College (AUTONOMOUS)

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Gandhi Nagar, Vellore - 632 006,
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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 07.08.2017

Dr. (Ms.) Divya Keerthika B.
Assistant Professor
Dept. of Business Administration
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear **Dr. (Ms.) Divya Keerthika B.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 16,262/-** (Rupees Sixteen thousand two hundred and sixty two only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. **07.08.2017**. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

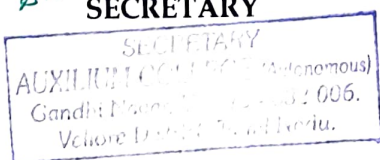
4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalapuram S.T.
SECRETARY



[Signature]
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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Gandhi Nagar, Vellore - 632 006,
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Web Site :

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APPOINTMENT OFFER

Date: 16.06.2016

Ms.Uma Mageswari S.
Assistant Professor
Dept. of Business Administration
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Uma Mageswari S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2016 -2017 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 10,571/-** (Rupees Ten thousand five hundred seventy one only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2016 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for one-day Casual Leave per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. H. M. S. S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

S. H. M. S. S.
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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Gandhi Nagar, Vellore - 632 006,
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APPOINTMENT ORDER

Date: 18.06.2018

Ms.SubhaChandra K.
Assistant Professor
Dept. of Business Administration
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Subha Chandra K.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 13,000 /- (Rupees Thirteen thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

K. Subha Shree

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Sugeetha T.
Assistant Professor
Dept. of Business Administration
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear **Ms.Sugeetha T.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 11,000 /- (Rupees Eleven thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

T. Suprath

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

Gandhi Nagar, Vellore - 632 006,
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auxiliumcollege@yahoo.com
Web Site :
www.auxiliumcollege.edu.in

APPOINTMENT ORDER

Date: 18.06.2018

Ms.Dhivya Bharathi D.
Assistant Professor
Dept. of Business Administration
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Divya Bharathi D.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 11,000 /-** (Rupees Eleven thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

D. Dhyuthi

SIGNATURE OF THE CANDIDATE

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 18.06.2018

Ms.Felicita S.A.M.
Assistant Professor
Dept. of Business Administration
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of Assistant Professor

Dear Ms.Felicita S.A.M.

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Business Administration** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of Rs. 15,000 /- (Rupees Fifteen thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2018 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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Web Site :
www.auxiliumcollege.edu.in

Appointment Order

Sr. Juliana Agnes Victor is hereby appointed as Lecturer in **Electronic Media** (Evening College) with effect from **13.06.2007** to **31.03.2008** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.


Principal

PRINCIPAL
AUXILIUM COLLEGE
VELLORE - 632 006.


Secretary

AUXILIUM COLLEGE
VELLORE - 632 006.

Place: Vellore -6

Date: 13.06.2007

I accept the appointment on the terms and conditions on outlined above.



Signature of the incumbent.



Auxilium College (AUTONOMOUS)

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vlr_auxilium@sancharnet.in
auxiliumcollege@yahoo.com

Web Site :
www.auxiliumcollege.edu.in

Appointment Order

Ms. Radhika M. is hereby appointed as Lecturer in **Electronic Media** (Self-financing) with effect from **15.06.2009** to **31.03.2010** or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

Sr. Jeevika L

Secretary

SECRETARY
AUXILIUM COLLEGE
GANDHI NAGAR
VELLORE-6.

Place: Vellore -6

Date: 15.06.2009

I accept the appointment on the terms and conditions outlined above.

Radhika M.

Signature of the incumbent.



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 16.06.2017

Ms. Dhanalakshmi P.
Assistant Professor
Dept. of Visual Communication
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Dhanalakshmi P.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Visual Communication** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043/-** (Rupees Nine thousand forty three only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2017. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions


SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.


SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

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APPOINTMENT ORDER

Date: 28.06.2017

Ms. Priyanga G.
Assistant Professor
Dept. of Visual Communication
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Priyanga G.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Visual Communication** in Auxilium College (Autonomous) for the academic year 2017 -2018 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 9,043/-** (Rupees Nine thousand forty three only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 28.06.2017 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S. J.
SECRETARY

SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.

[Signature]
SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Accredited by NAAC with A⁺ Grade)

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Tamilnadu, South India.

Phone

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91 0416 22 47 281

E-mail :

vlr_auxilium@sancharnet.in

auxiliumcollege@yahoo.com

Web Site :

www.auxilium-college.org

Appointment Order

Ms. Saranya P. is hereby appointed as Lecturer in Visual Communication (Evening College) with effect from 12.06.2008 to 31.03.2009 or the last working day whichever is earlier, purely on a temporary basis.

Her service is terminable with one month notice in writing or one month salary in lieu of such notice on either side.

She ceases to be in service after the expiry of the period of appointment.

She may be re-appointed if required.

St. Jacinta . L

Secretary

SECRETARY

AUXILIUM COLLEGE

GANDHI NAGAR

VELLORE - 6

Place: Vellore -6

Date: 12.06.2008

I accept the appointment on the terms and conditions outlined above.

P. Saranya

Signature of the incumbent.

APPOINTMENT OFFER

Date: 07.10.2014

Mrs.Ruby Martin

Assistant Professor – cum - Counsellor

Dept. of Social Work

Auxilium College

Vellore – 632 006

Sub: Offer of Appointment of **Assistant Professor – cum – Counsellor- reg.**

Dear **Mrs.Ruby Martin**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor - cum - Counselor** in the Department of **Social work** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.12,000/-** (Rupees Twelve thousand only)

2. JOB RESPONSIBILITIES

- a) Teaching and Coaching students
- b) Students assessment and evaluation
- c) Co-curricular and extra curricular activities
- d) Assisting in departmental administration.
- e) Conduct of examinations and correction of papers
- f) Any other duties assigned by your superiors.
- g) Counselling records must be maintained & to keep confidentiality in counseling.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 07.10.2014 (9.30 a.m. to 4.30 p.m.) . During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.


4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions


SIGNATURE OF THE CANDIDATE


SECRETARY
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006.
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)
(Re-Accredited by NAAC with A Grade with a CGPA of 3.41)
Gandhi Nagar, Vellore - 632 006,
Tamilnadu, South India.

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Web Site :
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APPOINTMENT OFFER

Date: 18.06.2015

Ms. Nandhini K.S.
Assistant Professor
Dept. of Social Work
Auxilium College (Autonomous)
Vellore – 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Nandhini K.S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Social Work** in Auxilium College (Autonomous) for the academic year 2015 -2016 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 8,500 /-** (Rupees Eight thousand five hundred only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 18.06.2015 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
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- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

K. S. Dandhini

SIGNATURE OF THE CANDIDATE

Sr. Amalapuram S.S.
SECRETARY
SECRETARY
AUXILIUM COLLEGE (Autonomous)
Gandhi Nagar, Vellore - 632 006
Vellore District, Tamil Nadu.



Auxilium College (AUTONOMOUS)
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www.auxiliumcollege.edu.in

APPOINTMENT OFFER

Date: 16.06.2014

Ms.Reena Emimal S.
Assistant Professor
Dept. of Social Work
Auxilium College
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms.Reena Emimal S.**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Social Work** in Auxilium College (Autonomous) for the academic year 2014 -2015 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs.8,000/-** (Rupees Eight thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 16.06.2014 . During the period of probation , service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

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- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

Sr. Amalorpavam S. S.

SECRETARY

SECRETARY

AUXILIUM COLLEGE (Autonomous)

Gandhi Nagar, Vellore - 632 006.

Vellore District, Tamil Nadu.

S. P. S. S. S.

SIGNATURE OF THE CANDIDATE



Auxilium College (AUTONOMOUS)

(Re-Accredited by NAAC with A⁺ Grade with a CGPA of 3.55 out of 4)

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APPOINTMENT ORDER

Date: 02.07.2018

Ms. Neenu Anna Thomas
Assistant Professor
Dept. of Social Work
Auxilium College (Autonomous)
Vellore - 632 006

Sub; Offer of Appointment of **Assistant Professor**

Dear **Ms. Neenu Anna Thomas**

With reference to your application and the subsequent interview, the Management is pleased to offer you appointment as **Assistant Professor** in the Department of **Social Work** in Auxilium College (Autonomous) for the academic year 2018 -2019 as per the terms and conditions mentioned below.

1. SALARY

You will be paid a Consolidated Salary of **Rs. 11,000/-** (Rupees Eleven thousand only)

2. JOB RESPONSIBILITIES

- Teaching and Coaching students
- Students assessment and evaluation
- Co-curricular and extra curricular activities
- Assisting in departmental administration.
- Conduct of examinations and correction of papers
- Any other duties assigned by your superiors.

3. UNDERTAKING FOR MINIMUM PERIOD OF SERVICE.

You will be on probation for two years from the date of your joining duty i.e. 02.07.2018. During the period of probation, service is terminable by one month's notice from either side.

Your permanent absorption in the service of the college will be taken up for consideration on satisfactory completion of probation. In case of a confirmed member of staff, service is terminable by 3 months notice from either side.

You will not be allowed to resign and leave the service in the middle of the academic year without the prior notice. If you do so, you will have to pay 3 months salary.

The Management reserves the right to accept your resignation with effect from such a date as it may term fit even before the expiry of the period of notice given by you.

4. RULES AND REGULATIONS

- a) You shall strictly follow the College timings.
- b) You shall do additional hours of service, as may be required depending upon the exigency of work without claiming extra remuneration.
- c) You will be governed by the rules and regulations of the institution that are/ will be in force or amended or modified from time to time.
- d) You are eligible for **one-day Casual Leave** per month during the tenure of your appointment and this will lapse with the end of every year. Extra leave will be considered as Leave on Loss of Pay.
- e) You shall not normally or any pretext absent yourself from your duties without prior permission of the Principal/Vice-Principal/ Head of the Department. In case of illness or other unforeseen circumstances, you shall forward a proper Medical Certificate or a letter explaining the extraordinary circumstances to the Principal/Vice-Principal/Head of the Department.
- f) You will be responsible for safe custody and return in good condition of Management things and Library books which may be under your custody, care or charge.
- g) At the time of relief you shall return all files, materials, books, documents that belong to the college of any nature that are in your possession or care or custody.

You are requested to sign on the duplicate copy of the letter of appointment and return it in token of acceptance of our offer with the terms and conditions mentioned above.

I accept all the above terms and conditions

S. Anandaraman S.S.
SECRETARY

SECRETARY
AUXILIUM COLLEGE
(AUTONOMOUS)
VELLORE - 632 006.

[Signature]
SIGNATURE OF THE CANDIDATE