



## **AUXILIUM COLLEGE (Autonomous)**

(Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3<sup>rd</sup> cycle)  
Gandhi Nagar, Vellore – 6.

# **Minutes of Board of Studies Meeting**

## **Foundation Course Tamil**

## பாடத்திட்டக்குழு - அறிக்கை

அக்சிலியம் கல்லூரியின் தமிழ்த்துறை பாடத்திட்டக்குழு 25.04.18 அன்று காலை 10.30 மணிளையால் கல்லூரித் தமிழ்த்துறையால் தமிழ்த்துறைத் தலைவர் முனைவர் சகோ. ஆரோக்கிய ரெய்சலி அவர்களின் தலைமையில் விநாயகக்கீதன் துவங்கப்பட்டது.

பாடத்திட்டக்குழு உறுப்பினர்களான,  
முனைவர் அ. மலர், தமிழ்த்துறைத் தலைவர், பல்கலைக்கழக உறுப்பினர் (அரசினர் திருமகன் ஆலைக் கல்லூரி, குடியாத்தம்)  
முனைவர் கி. பார்த்திபராஜா, உதவப்பேராசிரியர், (சூரியநகரக் கல்லூரி, திருப்பத்தூர், வேலூர் மாவட்டம்)  
முனைவர் சி. சமீதி, உதவப்பேராசிரியர்,  
(முத்துரங்கம் அரசினர் கலைக் கல்லூரி, வேலூர்)  
திருமரு பி. சீனியாசன் அவர்கள்,  
(தொழில் உய்வுநர், வேலூர்)  
திருமரு மு. காயத்ரி அவர்கள்,  
(முனைவர் மாவண, முனைவர் மட்ட ஆய்வாளர் அ. சூ. வேலூர்)

ஆகியோர் பங்கேற்று தம்

கருத்துக்களை எடுத்துரைத்து ஆக்கப்பூர்வமான  
தரவரிசைகளைப் பரிந்துரைத் தரவரிசை. அக்சிலியம் கல்லூரித்  
தமிழ்த்துறைப் பேராசிரியர்கள் அனைவரும் இக்குழுவால்  
விடம் பெற்றிருந்தனர். தமிழ்த்துறைத் தலைவர்  
முனைவர் சகோ. ரெய்சலி அவர்கள் முதுகலைத்  
தமிழ்நிலக்கியம் தொடர்புவகு குறித்தும், அதற்கான  
பாடத்திட்ட வடிவமைப்பு முறைகள் குறித்தும் பாடத்திட்டக்  
குழுவானருக்கு வரிவாக எடுத்துரைத்தார். துறைத் தலைவரின்  
கீழை உதவியையும், ஆற்றல்சால் அடையங்கனையும்,  
விளைவாரின் நுணில் அவர் தொடர்பு அக்கறையையும்  
பாடத்திட்டக் குழுவானர் மிகவும் பாராட்டினார். துறைப்  
பேராசிரியர்களுக்கும் வாழ்த்துக்களைத் தெரிவித்தார்.  
முதுகலைத் தமிழ்நிலக்கியப் பாடப் பரிசீலனை அனைத்தும்  
மிகவும் சிறப்பாக வடிவமைக்கப்பட்டிருக்கிறது  
என்றும் பாராட்டினார்.

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தலைநகரத்தி ளுருங்குமுறைப்படி முன்றாளன்டு நிறைவடைந்ததை முன்னிட்டு அருத்த முன்றாண்மந்திராண் மயாதுத்தமிழ் ழதிய பாடத்திட்டம் வறையறுக்கீப்பட்டது. முதல் பருவத்திலுள்ள நனை இலக்கியங்கணையும், திரண்டாம் பருவத்திலுள்ள பக்தி இலக்கியங்கணையும், முன்றாம் பருவத்திலுள்ள அறு இலக்கியங்கணையும், நுாண்டாம் பருவத்திலுள்ள படைப்பலக்கியங்கணையும் ழகடிந்துப் பேசினார். தமிழ்த்திறையாண் வையியட்டு வடும் "உற்திறு" தீதழ் வவடுவாண் பாராட்டப்பட்டது. வானத்தாண் அகம்பி ழுறையால் சிறுசிறு ழாற்றல்கள் ழசய்யப்பட்டன.

ஆய்வேடை ழதரியுபாடத்தில் வைக்கும்படி பாடத்திட்டக் குடு உறுப்பணர்கள் ஆலோசனைகள் அடிங்கண். ழதாண்லாப்பயச ழசய்யுளியணைசீ சருக்கும்படிக் கூறினார். ழாணலகளின் ஆடிணை கருத்தில்கொண்டு நடைமுறைசீசிக்கங்கண் ஆரய்ந்து பாடத்திட்டத்தை அதுவடைக்குமாறு பேராசிரியர்கள் ஆலோசனைகளைக் ழதரியடுத்தனர். இக்கவந்தாய்வு தினிடு நடைபற அள்ளுசய்த இறையறுக்கு நனிதி கூறி இக்கட்டம் நிறைவடைந்தது.

1. முனைவர் ழலர். அ 25/04/2018
2. முனைவர் பார்த்தியராஜா. கி 25/4/18
3. முனைவர் சாமதி. சி 25/4/18
4. திருமடு சீனவாண். பி P. Srinivasan
5. திருமடு காபத்தி. மு M. Gayathri
6. முனைவர் ஆரயத்திலுள்ள Dr. ...

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# **Minutes of Board of Studies Meeting**

## **Department of English**

25.4.18

## MEETING OF THE BOARD OF STUDIES

Time:

Date: 25.04.2018

Agenda:

To approve of the new syllabus for the following papers.

Semester	Papers
I to VI	All papers.

Members of The Board.

- University Nominee.

1. Dr. P Varuki Kathiresan  
Associate Professor & Head,  
GTM College  
Gudiyathom

*Pali*  
25/4/18

- Subject Expert.

2. Dr. Antony Semy K. S.  
Associate Professor of English  
Loyola College  
Chennai.

*Antony Semy K. S.*  
25/04/2018

*Dr. Vigneshwaran*

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- Members

3. Dr. Vernon Cecilia P.A.A.  
Associate Professor & Head  
Auxilium College (Autonomous)  
Vellore - 6.

*[Signature]*

4. Sr. Amala Valaswathy . A.  
Assistant Professor & Head i/c  
PA English  
Auxilium College (Autonomous)  
Vellore - 6.

*Sr. Amala Valaswathy*

5. Dr. May Gabriel J  
Assistant Professor of English  
Auxilium College (Autonomous)  
Vellore - 6

*gabriel*  
*25/4/18*

6. Dr. Latha . E.  
Assistant Professor of English  
Auxilium College (Autonomous)  
Vellore - 6.

*Latha*  
*25/4/18*

7. Dr. Hilda Princi Annie . S  
Assistant Professor of English  
Auxilium College (Autonomous)  
Vellore - 6

*Hilda Princi*

8. Ms. Devanayagi . A  
Assistant Professor of English  
Auxilium College (Autonomous)  
Vellore - 6.

*Devanayagi*

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9. Ms Anitha Wajred  
Assistant Professor of English  
Auxilium College (Autonomous)  
Vellore - 6.

W. Anitha  
25/11/18

### Recommendations:

- \* Sem I - An Introduction to Literary Studies  
- no change in syllabus
- \* Sem I - Phonetics  
- no change in syllabus.
- \* Sem I - Allied 5 - Language Skills for Communication  
- no change in syllabus.
- \* Sem II - Literary Forms and Themes  
- no change in syllabus.
- \* Sem II - Indian Writing in English  
- To remove "The Vendor of Sweet" and replace with "The Bachelor of Arts" by R. K. Narayan in Fiction; can include North Indian writers

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- ★ Sem - II - Allied II : Advanced English Grammar
  - change title to Elements of Eng. Grammar from Advanced English Grammar.
- ★ Sem III - Elizabethan Literature
  - add Lady Mary Wroth by Sidney to be included
- ★ Sem III - American Literature
  - no change in syllabus
- ★ Sem III - Allied III : History of Eng. Literature
  - use Edward Albert for reference.
- ★ Sem III & IV - 3 BE : English for Competitive Exams
  - no change in syllabus
- ★ Sem IV - Neo-Classical Literature
  - no change in syllabus
- ★ Sem IV - Romantic Lit.
  - to replace Thomas De Quincey from Prose non-detailed study with Lamb's "Dream Children"; "Kennelworth" instead of "Quaker"
- ★ Sem IV - Allied IV : Techniques of Translation
  - no change in syllabus



- \* Sem V - Shakespeare
  - no change in syllabus.
  
- \* Sem V - Victorian literature
  - Poetry - Detailed - Replace "Self Dependence" with "Dover Beach" and Saul Chapter - 18 with "My Last Duchess"
  - Replace Charles Lamb with John Ruskin's "The Stones of Venice"
- \* Sem V - History of Language & Linguistics
  - to include more linguistic components - syntax, morphology and related concepts.
  
- \* Sem V - Elective I A: Indian Writing in Translation
  - no change in syllabus.
  
- \* Sem V - Elective I B: Literary Theory or Practical Criticism
  - no change in syllabus.
  
- \* Sem V - Non Major Elective
  - no change in syllabus
  
- \* Sem V - 3BE - Theatre and Show Business
  - no change in syllabus.
  
- \* Sem V - Value Education
  - no change in syllabus.

- \* Sem IV - Twentieth Century
  - no change in syllabus.
- \* Sem V - Literary Criticism
  - no change in syllabus.
- \* Sem VI - Women's Writing (Elective II A)
  - no change in syllabus.
- \* Sem VII - Elective II B: Methods of Teaching English
  - no change in syllabus.
- \* Sem VIII - Elective III A: New Lit. in English
  - replace Sir Charles George with Alice Munro's & short stories
- \* Sem IX - Elective III B: Communicative Eng. Program
  - no change in syllabus.
- \* Sem X - SBE: Critical Approaches to Literature
  - no change in syllabus.

The New & Revised Syllabi for Core Subjects, NMC & SBE seeks ratification for the changes made at the Council (Academic Board) having been passed at the Board of Studies Meeting.

Dr. *[Signature]*

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Members Present

Signature

Dr. P Vasuki Kathiresan

P. Vasuki Kathiresan  
25/04/18

Dr. Antony Samy K.S.

Antony Samy K.S.  
25/04/18

Dr. Vennu Cecilia P.A.A.

Vennu Cecilia P.A.A.  
25/04/18

Sri. Anala Valarmathy. A

Anala Valarmathy. A

Dr. Mary Gabriel. J

Mary Gabriel. J  
25/04/18

Dr. Latha. E.

Latha. E.  
25/04/18

Dr. Wilda Pruci Annie S

Wilda Pruci Annie S

M. Devanayagi. A.

Devanayagi. A.

M. Anitha Wiproed.

Anitha Wiproed.

Feedback.

1. Dr. P. Vasuki Kathiresan, Associate Prof & Head,  
GTM College, Gudiyatham

The UG programme with the wide range of papers, authors and texts prescribed would enable students to have a great learning experience.

Sr. Vigneshwari

Vigneshwari  
25/04/18

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Vellore District, Tamil Nadu.



2. Dr. Antony Somy I.S., Associate Professor of English, Loyola College, Chennai.

Dr. Somy I.S.

25/04/2018

25/4/18

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## MEETING OF THE BOARD OF STUDIES

Time

Date: 25/04/2018

Agenda

To approve of the new syllabus for MA English I &amp; II years.

Semester

I to IV

Papers

All papers.

Members of The Board.

- University Nominee

1. Dr. P. Varuki Kathiresan,  
Associate Professor & Head  
GTM College,  
Qudiyathur

Date  
25/4/18.

- Subject Expert

2. Dr. Antony Somy  
Associate Professor of English  
Koyala College  
Chennai.

Signature  
25/4/2018

Dr. Somy

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## - Members

3. Dr. Venum Cecilia PAA  
Associate Professor & Head  
Auxilium College (Autonomous)  
Vellore - G. *Dr.*
4. Sr. Anula Valarmathy A.  
Assistant Professor & Head i/c  
P.C. English  
Auxilium College (Autonomous)  
Vellore - G. *Sr. Anula Valarmathy*
5. Dr. Mary Gabriel I  
Assistant Professor of English  
Auxilium College (Autonomous)  
Vellore - G. *Dr. Mary Gabriel*  
*25/4/18*
6. Dr. Latha K.  
Assistant Professor of English  
Auxilium College (Autonomous)  
Vellore - G. *Dr. Latha*  
*25/4/18*
7. Dr. Hilda Princi Annie S.  
Assistant Professor of English  
Auxilium College (Autonomous)  
Vellore - G. *Dr. Hilda Princi*
8. Ms. Dewarayapi A.  
Assistant Professor of English  
Auxilium College (Autonomous)  
Vellore - G. *Dr. Dewarayapi*

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9. Mr. Nutha Vignesh  
 Assistant Professor of English  
 Nutha College (Autonomous)  
 Vellore-6.

W. J. K.  
 25/11/18

### Recommendations:

Chaucer and Elizabethan Age

- \* Read the other <sup>all</sup> works of the playwrights listed.

Restoration and Eighteenth Century Literature

- \* Remove "A Poisoned Tree"

Classical Literature of the World

- \* Include "The Prophet" entire text.

Indian Literature in English

- \* Shift Criticism to Literary - Criticism paper.

\* Change Ezekiel's 'Lawon' - add "Enterprise"  
 American Literature

- \* Include Eugene O'Neil's 'Hairy Ape' and Tennessee Williams' "Glass Menagerie"
- \* Remove Amiri Baraka

Language and Linguistics

- \* Include Discourse Analysis

Women's Writing

- \* Remove "A Raisin in the Sun"
- \* Add Susan Lorri Parks' 'Top Dog / Underdog'

Dr. Vignesh  
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### Post Colonial Literature

- \* Remove "His Coy Mistress to Marvell" and Add "Australia" by A. D. Hope

### Romantic and Victorian Literature

- Remove Lamb's essays. Add Quincey's "Confessions of an Opium Eater".
- Replace Arnold's Dover Beach with Scholar Gypsy.

### Contemporary Critical Theories

- \* Remove Multiculturalism.
- \* Add Cultural Materialism - Text.
- \* Include Othello: The Politics of Plausibility for analysis
- \* Change the text for Reader Response Theory

### Research Methodology

- \* Rework on the basis of Joseph Gibaldi (8th Edition)

### Contemporary Writing

- \* Include Linda Hutcheon's Theorizing the Postmodern.
- \* Remove Beckett, Pinter, Arun Kolathar
- \* Shift Beckett and Pinter to "Literature of the Modern Age". Change Pinter's play

### English Language Teaching

- \* Include Content Based Language Teaching
- \* Unit III avoid "Alternative"
- \* Include Suggestopedia in Unit III

Dr. Jayalakshmi  
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History of Ideas  
Renoué Simone de Beauvoir.

The New & Revised Syllab. for Core Subjects seeks ratification for the changes made at The Council (Academic Board) having been passed at The Board of Studies Meeting.

Members Present

Signature

Dr. P. Vasuki Kathiresan

*[Signature]*  
25/4/18.

Dr. Antony Somy

*[Signature]*  
25/04/18

Dr. Verum Cecilia. PAA

*[Signature]*  
25/4/18

Dr. Anala Valaswathy. A.

*[Signature]*  
Anala Valaswathy

Dr. Mary Gabriel. I

*[Signature]*  
25/4/18.

Dr. K. The. E.

*[Signature]*  
25/4/18

Dr. Hilda Pooj

*Dr. Hilda Pooj*  
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Vellore District, Tamil Nadu.

*[Signature]*  
Hilda Pooj



Ms. Dewangayati.

A. D. K.

Ms. Anitha Wajred.

W. D. K.

Feedback:

1. Dr. P. Vasuki Jeethuresan, Associate Prof. & Head GTM College, Gudiyatham.

The revised syllabus designed to be on effect from 2018-19 is dynamic, an open syllabus, updated with texts, papers and methods. The Department has endeavoured to upgrade the PG programme All the Best to all the staff members of the Dept.

Jali  
25/4/18.

2. Dr. Antonysammy K.S., Associate Prof of English, Loyola College, Chennai.

(S. S. S. S.)

25/04/2018

Dr. S. S. S. S.

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# **Minutes of Board of Studies Meeting**

## **Department of History**

## Board of Studies Meeting details

1. Meeting to be held : Department of History
2. Date : 25.04.2018
3. Time : 10.00 a.m to 1.00 P.m.
4. Meeting : No. 6
5. Venue : Department of History  
Auxilium College  
Gandhi Nagar  
Vellore - 632 006

### 6. Agenda Proposal:

(a) Approval of the changes in syllabus for III B.A. History and IInd B.A. History core and Allied subjects for the year 2018-2019.

(b) Approval of the changes in the core subject Archaeology and merging the Paper I and II as one paper.

(c) Approval of the changes in the Allied subject Sociology and merging the paper I and II as one paper.

(d) Approval of the some changes in the Allied paper Tourism I and II.

(e) Approval for the <sup>Dr. Jyoti Sankar</sup> introduction of core paper Intellectual History



- ① Approval for the Introduction of Allied Paper Indian Polity and Constitution
- ② Approval for the changes in the Certificate Course in Human Rights and Values in Education.
- ③ Any other.

### Minutes of the Proceedings:

On 25th April at 10.30 a.m. the Board of Study members met in the Department of History. The Board of Studies Chairperson, Dr. Sumathi introduced the Agenda to the members.

The Board of Study members under the head of university nominee Dr. A. Amirthavalli studied the core subjects and Allied subjects of the semester i and ii, iii and iv and v and vi<sup>th</sup> that were introduced for the changes.

The changes of the syllabus in the following subjects were reviewed by the members of the Board.

- ① Allied - i: Tourism - i (Semester I)
- ② Allied - ii: Tourism - ii
- ③ Allied - iii: Principles of iii

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(Semester iii)

- (4) Core Paper - History of Europe from 1789 to 1960 A.D (Semesters - V)
- (5) Allied - IV - Indian polity and constitution (Semester - IV)
- (6) core-paper - Archaeology - I (Semesters - I)
- (7) Core-Paper - Intellectuals of India (Semesters - II)

### The changes in Detail:

- (a) The Board of Study members detailedly studies the changes that were made in the Allied Paper Tourism - I and suggested to introduce 'e' Ticketing in unit IV. In Unit V modification was made as Tourist Attraction in India - Tamil Nadu - Vellore - Art, Architecture, Culture and Health Tourism and approved the amendments in the syllabus.
- (b) The Board of Study members went through the syllabus of Tourism I and made a slight changes and the syllabus was approved by them.
- (c) The Board of Study members accepted the changes that were made in the Allied subject Principles of Sociology.



The two separate Allied papers were merged as one paper as principles of Sociology. The concept of the syllabus was accepted by the Board of study members.

- (d) The Board of Study members reviewed the new Allied paper Indian polity and constitution and approved to introduce this paper as an Allied paper for semester IV for the IInd year students.
- (e) The Board of study members reviewed and amended the changes in the core paper History of Europe. The year of study was extended from 1789 A.D to 1960 A.D. units were merged and in unit V new topics Europe after the second world war was introduced with special reference to cold war.
- (f) The Board of Studies accepted the merging of Archaeology i and Archaeology ii and approved to introduce as a new paper Indian Archaeology for semester V.
- (g) The Board of Studies accepted to introduce the new paper for semester VI<sup>th</sup>. The new paper Intellectuals of India was accepted with few modifications.



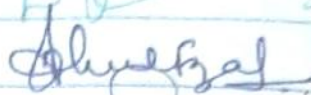



The Board ended with the <sup>of</sup> appreciation from the Board <sup>Members</sup> ~~the~~ <sup>Principal</sup> ~~words~~ of



Names

Signature

1. Lt. Dr. A. AMIRTHAVALLI
2. Dr. D. Kothandaraman
3. D. ABUL FAZAL
4. V. PRIYA
5. Sr. Sumathi M.
6. Dr. N. SOFIA
7. K. Dhanapackiam
- 8.
8. V. Ganga

  
  
  
 V. Priya 25.7.18  
  
  


Dr. Vigneshwari

V. Ganga

Dr. P. Sathya  
23/5/18

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# **Minutes of Board of Studies Meeting**

## **Department of Microbiology**

VIRI BOARD OF STUDIES - UG - MICROBIOLOGY

MEETING NO: 8

DATE: 25.4.2018

TIME: 10. a.m

VENUE: Auxilium College., Vellore.

AGENDA PROPOSED:

1. Approval of the syllabus in view of the objective of the college. National / state requirements and for the approval of the Academic council of the college.
2. Approval of the pattern of question paper, if changed.
3. Define / suggest methodologies for innovative teaching and evaluation techniques.
4. To present a panel of names to the academic council for the appointment of question paper setters for semester examinations.
5. To present a panel of names to the academic council for the appointment of examiners - both theory and practical.
6. To define teaching, extension and other academic activities of the Department.
7. An overall valuation of the quality of syllabus offered by the Department.

*Sr. sign. [Signature]*

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## MINUTES OF THE PROCEEDINGS.

The board of studies for Microbiology (UG) met at Auxilium College, Vellore on 25.4.2018.

The board thoroughly went through the syllabus and UG structure - proposed by the Department for the UG course.

- \* Papers of UG microbiology course is approved and subject to the following amendments.
- \* One text book and two reference books should be cited.
- \* Industrial visit and implant training should be considered during the course completion. For 1 year students of Microbiology farm visit should be carried out.
- \* Minor projects should be applied.
- \* Extension activities should consist the social activity which comprises the credits.

### UCMB18

In Exercise no: 8 - Differential media should be included. (Mac-conkey)

In Exercise no: 10 - Urease and sugar fermentation should be included.

### UCMB18

In unit II, Mushrooms should be taken out.

In unit III. Biofertilizers; Media components,

preparation of medium, involved, maturation should be included in a detailed manner.

### UCMB18

In unit II & III the term contagious should be removed.

Dr. Vignesh  
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Vellore District, Tamil Nadu.



UCMBK18

In unit II, Food (SCP - spirulina, mushroom), fertilizer (BGA) should be removed.

UEMBE18

In unit III: Modifications suggested as follows.

Examination and processing of clinical samples by staining - Gram stain, Ziehl-Neelsen staining for tuberculosis, Giemsa stained thin blood film for malaria - LPCB for fungal identification. Culture based techniques - Processing of various samples.

In unit IV: The topic should be serological and Molecular diagnosis.

UEMBE18

The name of the paper should be changed instead of commercial microbiology.

UCMBL18

In unit Exercise no: 3; Quantitative urine analysis should be given. (Enumeration of Bacteria in urine should be taken out)

UCMBA18

In unit III: outline of bacterial classification should be added

In unit IV: Euglena should be removed.

UAMBB18

In unit V: Fermentation, types of fermentation, fermentor, structure and types, Vitamin B<sub>12</sub> should be added, and [A brief account of Genetic Engineering and its application should be removed]

UAMBC 18:

In exercise no: 4; Preparation of bacterial smear and simple staining should be added.

USMBA18: Reconsideration should be done for the entire paper.

Dr. Jayaram  
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Vellore District, Tamil Nadu.

Unit I should be: Introduction to Microbiology..Kinds of Microorganisms.  
Microscopes. Sterilization and disinfection. Culture media. 33

Unit III: Unit III should comprise unit II and unit III and unit IV as Food spoilage and food preservation techniques.


In unit IV: Volvariella, Calocybe should be removed; unit V Vermicomposting should be removed.

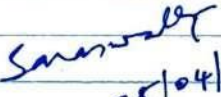
SIGNATURE OF THE BOARD MEMBERS.

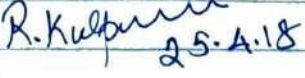
DATE: 25.4.2018.

S.No.	NAME	SIGNATURE
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1.	Dr. J. Anandaraj University Nominee .. Principal, Shanmuga Industries Arts & Science., Thiruvannamalai	-
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2.	Dr. S. Joseph Christian Daniel, Asst. Professor and Head., Department of Microbiology., St. Joseph college of Arts & Science Cuddalore - 9 (Autonomous)	 25.4.18
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3.	Dr. Radha Saraswathy Professor, School of Bioscience, & Technology VIT University Vellore.	 25/04/18
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4.	Mrs. R. Kalpana Proprietor, AK foods, 378, 13 <sup>th</sup> cross Phase 1, Sathurachari Vellore - 9	 25.4.18
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5.	Ms. P. M. Punithavathy, Research Scientist. CMC, Vellore	
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USMBA18

In unit II: Food (SCP - Spirulina, mushroom), fertiliser (BGA) should be removed.

UCMBE18

In unit III: Modifications suggested as follows.

Examination and processing of clinical samples by staining - Gram stain, Ziehl-Neelson staining for tuberculosis, Giemsa stained thin blood film for malaria - LPCB for fungal identification. Culture based techniques - Processing of various samples.

In unit IV: The topic should be Serological and Molecular diagnosis.

UCMBE18

The name of the paper should be changed instead of Commercial microbiology.

UCMBL18

In unit Exercise no: 3: Quantitative urine analysis should be given. (Enumeration of bacteria in urine should be taken out)

UCMBA18

In unit III: outline of bacterial classification should be added.

In unit IV: Euglena should be removed.

UAMB18

In unit V: Fermentation, types of fermentation, fermentor, structure and types, Vitamin B<sub>12</sub> should be added, and [A brief account of Genetic Engineering and its application should be removed]

UAMBC18:

In exercise no: 4: Preparation of bacteriophage and simple staining should be added.

USMBA18: Reconsideration should be done for the paper.

Unit I should be: Introduction to Microbiology..Kinds of Microorganisms

Microscopes. Sterilization and disinfection. Culture media. 33


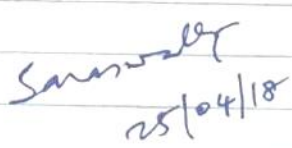
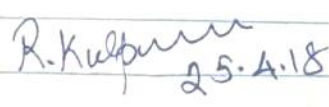
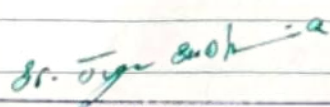
Unit III: Unit III should comprise unit II and unit III and unit I as Food spoilage and food preservation techniques.

In unit IV: Volvariella, Calocybe should be removed; unit V

Vermicomposting should be removed.

SIGNATURE OF THE BOARD MEMBERS.

DATE: 25.4.2018.

S.No.	NAME	SIGNATURE
1.	Dr. J. Anandaraj University Nominee .. Principal, Shanmuga Industries Arts & Science., Thiruvannamalai	-
2.	Dr. S. Joseph Christian Daniel, Asst. Professor and Head., Department of Microbiology., St. Joseph college of Arts & Science Cuddalore - 9 (Autonomous)	 25.4.18
3.	Dr. Radha Saraswathy Professor, School of Bioscience, & Technology VIT University Vellore.	 25/04/18
4.	Mrs. R. Kalpana Proprietor, AK foods, 378, 13 <sup>th</sup> cross Phase 1, Sathuvachari Vellore - 9	 25.4.18
5.	Ms. P. M. Punithavathy, Research Scientist. CMC, Vellore	 PRINCIPAL AUXILIUM COLLEGE (Autonomous) Gandhi Nagar, Vellore - 632 006. Vellore District, Tamil Nadu.



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# **Minutes of Board of Studies Meeting**

## **Department of B.B.A (Hospital Administration)**



Meeting No :- 02

Date : 25-4-18

Time : 10 am

Venue : Auxilium College, Vellore

### Agenda Proposed

1. Alterations in the subjects handled for II and III year.
2. Review of the subjects handled during the year 2017-2018.
3. Updation of syllabus as per industry requirements.

### Minutes of the proceedings.

Dr. Baulah Suresh, Head department of Business Administration welcomed the board members for the discussion.

A detailed analysis was done on the various subjects handled in regard with the requirements of the industry.

Following changes were recommended

Dr. S. S. Suresh  
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 Vellore District, Tamil Nadu.

by the Board members.

### Semester I

- \* Principles of Management → Reporting and budgeting was included as the V unit.
- \* Skill based Elective - Life skills was brought to I semester from II semester.

### Semester II

- \* Operations Research → Syllabus was modified.

### Semester III

- \* Logistics and Supply Chain Management → Syllabus was modified.

### Semester IV

- \* Skill based elective - IV was suggested to be a practical session.

The Board approved the proposed changes to be implemented in the academic year 2018-2019

*Sr. Vigneshwari*  
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Vellore District, Tamil Nadu.





## Internal Members.

1. Dr. Beulah Suresh  
Head & Asst. Prof.  
Dept of Business Adm.  
Auxilium college.

Beulah Suresh

2. Ms. E. Preethi  
Asst. Prof.  
Dept of Business Adm.  
Auxilium college.

Preethi  
25/4/18

3. Ms. Ruth Mary.  
Asst. Prof.  
Dept. of Business Adm.  
Auxilium college.

Ruth Mary

4. Dr. S. Renuka Devi  
Asst. Prof.  
Dept. of Business Adm.  
Auxilium college

S. Renuka Devi  
25/4/18

5. Ms. K. Bhuvaneshwari  
Asst. Prof.  
Dept of Business Adm.  
Auxilium college.

K. Bhuvaneshwari  
25/4/18

Sr. Renuka Devi



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# **Minutes of Board of Studies Meeting** **Department of Business Administration**



Meeting No :- 4.

Date : 25:04:2019

Time : 10 am.

Venue : Auxilium College.

### Agenda Proposed.

- 1) New Specialisation in Logistics were introduced for the II year students -
  - a) Logistics Management - PELMA18
  - b) Export and Import Management - PELMB18
  - c) Legal Aspects in Logistics - PELMC-18
- 2) Shifting of paper from II Semester to IV Semester and from IV Semester to II Semester is to be implemented.

Dr. Vigneshwarar

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Signature of the Members Present.

University Nominee


Signature

- 1. Dr. Vasanthi Kumari  
Assistant Professor  
GTM Arts College  
Gudiyatham

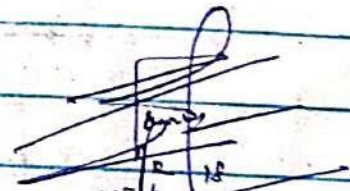
Dr. K. Vasanthi Kumari  
25/4/18

Subject Experts

- 1. Dr. Bhushan D. Sudhakar  
Associate Professor  
Dept. of International Business  
Pondicherry University

  
25/4/18

- 2. Mr. Cyril Fernandez.

  
25/4/18

Industry Expert

- 1. Ms. Sonia Vallas.  
Officer Administrator  
Christian Medical College  
and Hospital  
Vellore - 6.

Sonia Vallas  
25/4/18

*Dr. S. S. Sankar*  
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# **Minutes of Board of Studies Meeting**

## **Department of Social Work**





Assignment and will not be part of the exams.

- \* The word handicapped changed into "persons with disabilities"
- \* The words - blind, mute and deaf as Visually, Hearing and Speech Impairment has to be formed
- \* Suggested that there should be two electives given as an option in all the four semesters and to be implemented. To get guest lectures from other colleges or outside or send the students for a special lecture to other colleges.

Unit - V : Suggested to remove - adulteration of food, medicine and other consumable products and include all effects of social media

II Semester : Community Organisation and Social action

Unit III : To include methods of PR - Removing it from unit II of Project formulation.

III Semester : Specialisation - Introduction to Psychiatry.

- \* Suggested that different kinds of therapies as part of clinical social work in Unit V

Specialisation - Human Resource Management.

- \* Include PARETO principles in Unit IV

SPSS - Suggested to include

- \* development slide about the college as PPT
- \* Create Employee salary details in Excel

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Vellore District, Tamil-Nadu.

Lecture - Project Formulation

- \* To include Project proposal writing and good writing



Semester IV : Elective A.S.O.

\* Suggested and agreed to include sustainable development goals instead of Millenium Development goals.

\* It was also suggested that the students should be taken for a study tour in the III semester.

\* Suggested that money should be organised from the beginning.

\* Block placement to be renamed as Internship.

\* It was suggested that the elective papers can be converted as <sup>independent</sup> ~~well~~ study papers:- Counseling, Disaster Management, Women and Development, Social work profession for different settings.

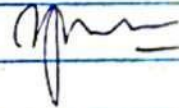
MEMBERS PRESENT

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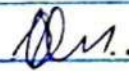
1. Prof. Allan John



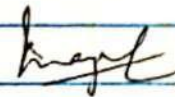
2. Dr. Edison Nesados



3. Dr. Guru Nagarajan



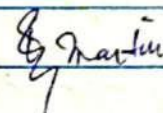
4. Mr. Ranjit Kumar



5. Ms. K.S. Nandhini



6. Ms. Ruby Martin



A. Rajinikanth  
7/5/19

Dr. Rajinikanth

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